



MADISON COUNTY CLERK'S OFFICE

Mark Von Nida, County Clerk

P. O. BOX 218 – 157 N. MAIN STREET STE 109
EDWARDSVILLE, IL. 62025
PHONE (618) 692-6290 FAX (618) 692-8903

COUNTY VOTERS
REGISTRATION OFFICER
CLERK OF COUNTY BOARD

Enclosed for your convenience is a brochure “Information on Obtaining Your Marriage License in Madison County”. This contains the information necessary to apply for a marriage license in Madison County.

I have also enclosed an application for a marriage license. If you will be obtaining your license in the County Clerk’s Office, please complete this form and return it to my office by mail or fax. By having your document prepared ahead of time you will save anywhere from 30 minutes to an hour wait when you come in.

Marriage Licenses are issued between 8:30 a.m. and 4:30 p.m., Monday through Friday, except holidays. Marriage Licenses are issued during these hours.

I would like to offer my sincere congratulations on your forthcoming marriage.



Information on obtaining a

Marriage License
in
Madison County, Illinois

This brochure provided by the office of:

Mark Von Nida
Madison County Clerk
157 N. Main Street, Suite 109
P.O. Box 218
Edwardsville, Illinois 62025
Phone (618) 692-6290

INFORMATION
On Obtaining Your
MARRIAGE LICENSE
In MADISON COUNTY

WHERE TO APPLY:

Office of Mark Von Nida, Madison County Clerk, Administration Building, 157 North Main, Suite 109, Edwardsville, IL, 62025

Marriage Licenses are issued between 8:30 A.M. and 4:30 P.M., Monday through Friday. The County Buildings are closed for the following holidays: New Year's Day, Martin Luther King, Lincoln's Birthday, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day & Friday, and Christmas. Please call to determine what day the holiday will be celebrated.

WHEN TO APPLY:

Both parties must appear at the Office of the County Clerk. The license must be obtained at least 1 day prior to being used. The license is void 60 days after the effective date. The license must be used in Madison County.

FEE:

The fee for a marriage license is \$30.00, CASH, checks are not accepted.

QUALIFICATIONS:

AGE REQUIREMENT:

In order to be married in Illinois without parental consent, you must be at least 18 years of age. If you are 16 or 17 years of age, both parents must sign a parental consent form in the County Clerk's Office and have a valid Driver's License or State ID for identification at the time you apply for your license. If it is not possible for your parents to sign in this office it maybe done before the County Clerk in your parent's County. If a parent is deceased, a death certificate, proof of guardianship, or court order waiving consent must be presented.

PROOF OF AGE:

It will be necessary to show proof of age when applying for a marriage license. A valid Driver's License or State ID is acceptable. For those under the age of 18, a certified copy of their birth record is necessary.

NON-RESIDENTS:

Non-residents cannot obtain a marriage license if the said marriage would be void in their state.

RETURN OF LICENSE:

The Officiant to the ceremony must return the license to the County Clerk's Office within 10 days after the date of the marriage. An envelope is provided for this.

USE OF MARRIAGE LICENSE:

Your marriage license must be obtained in the County where the marriage will take place. They are not transferable to any other county or state. If you are not sure as to what county the particular city of marriage is located, contact this office for assistance.

MARRIAGE BY A JUDGE:

If you wish to be married by a Judge, ceremonies are performed on Fridays, at 1:00 P.M. only. The fee for the ceremony is \$10 payable on the day of the ceremony. Upon arrival at the County Clerk's Office to obtain your license, you may schedule your appointment. Simply inform the person issuing your license that you wish to be married by a judge, and we will make the appointment for any Friday within the next 60 days. In the event a week contains a holiday; weddings may be performed on another day or not at all.

OBTAINING A CERTIFIED COPY:

A copy of your marriage license issued in Madison County may be obtained from the County Clerk's Office. Include the maiden name of the bride, the groom's name, the date of marriage and the fee of \$10.00. Additional copies of the same license may be obtained for \$2.00 each. Address your request to:

Mark VonNida
Madison County Clerk
PO Box 218
Edwardsville IL 62025
(618) 692-6290

PUBLISHING NAMES IN NEWSPAPERS

The names of couples who apply for marriage licenses are published in area newspapers. The list is sent weekly to the papers, and the names are published at the paper's discretion. If you do not want your name to appear in the paper, please indicate on the form.

