

**MARK VON NIDA**

*Clerk of the Third Judicial Circuit Court*



**OFFICE HOURS**

Monday through Friday  
8:30 am to 4:30 pm

Closed Saturdays, Sundays & Legal Holidays

**MADISON COUNTY COURT LOCATIONS**

**MADISON COUNTY COURTHOUSE**

155 North Main Street  
Edwardsville, Illinois 62025

**CRIMINAL JUSTICE CENTER**

509 Ramey, Room 138  
Edwardsville, IL 62025  
618-296-3800

**ALTERNATIVE DISPUTE  
RESOLUTION CENTER**

101 East Edwardsville Road, Suite 200  
Wood River, IL 62095

**Traffic Courts in Addition to County Courthouse**

**Alton Law Enforcement Center**

**Collinsville City Hall**

**Granite City-City Hall**

***CIRCUIT CLERK PHONE NUMBERS***

**(Area Code 618)**

Administration ..... 296-4470  
Child Support Section ..... 296-6250  
Civil/Small Claims Section ..... 296-4464  
Criminal Section . ..... 296-3800  
Family Section ..... 296-4420  
Hearing Impaired TDD Only .... in Illinois: 711  
Hearing Impaired TDD Only ..... 800 526-0844  
Juvenile/Abuse ..... 296-4420  
Juvenile Delinquency ..... 296-3800  
Probate Section ..... 296-4523  
Traffic Section ..... 296-4370

## **CIRCUIT COURT OF MADISON COUNTY**

There are three levels of Illinois Courts: Supreme Court, Appellate Court, and Circuit Court.

The Supreme Court is the highest court in the state of Illinois. The Supreme Court has general administrative and supervisory authority over all courts in the state of Illinois.

The Appellate Court hears appeals from the Circuit Court. There are five appellate court districts in Illinois. Madison County is part of the Fifth Appellate District, located in Mt. Vernon.

The Third Judicial Circuit of Illinois is one of 22 circuits into which the legislature has divided the state for administrative purposes. Each circuit is made up of one to twelve counties, depending upon county population. The Third Circuit consists of Madison and Bond Counties.

There are nine Circuit Judges in the Third Circuit, each elected to a six-year term by the voters of the circuit. There are 13 Associate Judges who are selected by the Circuit Judges.

The Chief Judge presides over the Circuit Court, subject to the overall administrative authority of the Supreme Court. He/she is selected by fellow Circuit Judges to be Chief Judge, usually for a two-year term. The Honorable David Hylla is currently the Chief Judge of the Third Circuit.

Circuit Judges may hear any type of case assigned to them. Associate Judges may hear any matter assigned to them, except the trial of a felony case in which the defendant is charged with an offense punishable by imprisonment for more than one year. Associate Judges may be given special permission from the Supreme Court to hear felony cases.

The Circuit Clerk is the keeper of the records and funds of the Circuit Court and is responsible for the filing and processing of thousands of cases each year. He/she is elected by the voters of Madison County to a four-year term. Mark Von Nida is the current Circuit Clerk.

## AUTHORITY FOR FEES

1. Fees of the Circuit Court Clerk are authorized by 705 ILCS 105/27.
2. Fees for the State's Attorney are authorized by 55 ILCS 5/4-1001 and 55 ILCS 5/4-2002.1©.
3. Fees for the Sheriff are authorized by 55 ILCS 5/4-5001.
4. Fees for the Law Library Fund are authorized by 55 ILCS 5/5-39001. This fee is collected on all case filings and is used to support the Madison County Law Library.
5. Fees for Court Automation Fund are authorized by 705 ILCS 105/27.3a, Public Act 94-595. This fee is used to maintain the automated case management system and is assessed on all civil case filings, and on each case resulting in conviction or supervision in traffic, criminal misdemeanor, and felony case filings.
6. Fees for the Court Security Fee are authorized by 55 ILCS 5/5-1103 and Madison County Ordinance No.94-01. This fee is used for Sheriff costs to provide court security.
7. Fees for the Document Storage Fund are authorized by 705 ILCS 105/27.3c and Public Act 94-596. This fee is assessed on all civil case filings and upon each case resulting in a conviction or supervision in traffic, criminal, misdemeanor, and felony case filings.
8. Fees for the Criminal and Traffic Surcharge Fund are authorized by 730 ILCS 5/5 and 50 ILCS 705/9 provides an additional penalty of \$10.00 for each \$40.00 or fraction thereof to be added to the fine in judgments of conviction or grants of supervision in traffic, felony misdemeanor, ordinance and conservation violation cases.
9. Fees for the Neutral Site Custody Exchange Fund are authorized by 55 ILCS 82/15, Public Act 91-811, and Madison County Ordinance No.2005-06, amended November 19, 2014.. This fee is collected on all first pleadings in all civil cases to fund a site for neutral exchange of physical custody of a child for custody and visitation purposes.
10. Fees for the Driver's Education Fund are authorized by 620 ILCS 5/16-104.
11. Fees for Court Supervision vehicle and equipment and Circuit Clerk Operation and Administrative funds are authorized by 625 ILCS 5/16 and 705 ILCS 105/27.5.
12. Fees for the Violent Crime Victim Assistance Fund are authorized by 725 ILCS 240/10.
13. Fees for the Mandatory Arbitration Program for cases seeking money damages in excess of \$10,000 but not exceeding \$50,000 are authorized by 735 ILCS 5/2-1009A, and took effect January 1, 2007.
14. Fees to Finance The Court System are authorized by 55 ILCS 5/5-1101 and Public Act 86-1267, which also provide for an additional fee to be collected to fund the county court system. The fee is assessed on felony cases resulting in conviction or supervision and on all new civil case filings and answers.
15. Fees of Drug Court are authorized by 55 ILCS 5/5-1101.
16. Fees for Foreclosure Prevention Program Fund are authorized by 735 ILCS 5/15-1504.1.
17. Fee for Failure to Appear Warrant service is authorized by 725 ILCS 5/110-7.
18. Fees for the Child Advocacy Center are authorized by 55 ILCS 5/5-1101 and Madison County Board Ordinance adopted November 17, 2010 and amended November 19<sup>th</sup>, 2014..
19. Fees for the Guardianship and Advocacy Operations Fee are authorized by 705 ILCS 105/27.3f, effective January 1, 2013.
20. Fees for the Police Merit Board Public Safety Fund are authorized by 705 ILCS 105/27.6, effective January 1, 2013.
21. Fees for Court Appointed Special Advocate are authorized by PA 098-0331
22. Fee for Access to Justice fund are authorized by Public Act 99-281 effective September 1, 2015.
23. Fee for e-Business Civil filing fee authorized by Public Act 99-859 effective September 18<sup>th</sup>, 2016.

24. Any fees not covered by this Fee Book shall be set by rule or administrative order or Rules of the Circuit Court with the approval of the Administrative Office of the Illinois Courts. The Clerk of the Circuit Court may provide additional services for which there is no fee specified by statute in connection with the operation of the Clerk's office as may be requested by the public and agreed to by the Clerk and approved by the Chief Judge of the Circuit Court. Any charges for additional services shall be as agreed to between the Clerk and the party making the request and approved by the Chief Judge of the Circuit Court. Nothing herein shall be construed to require any Clerk to provide any service not otherwise required by law.

## **CASE DESIGNATION**

The code letters used in case numbering and in statistical reports are selected from the following outline. The types of cases listed in each category are not exclusive. The appropriate section of the circuit clerk's office pertaining to the designated cases is also shown. Unless otherwise indicated, room locations are at the Madison County Courthouse at 155 North Main in Edwardsville

### **AD (Adoption) - FAMILY SECTION, Room 118**

### **AR (Mandatory Arbitration) – CIVIL SECTION, Room 120**

Money Damages (over \$10,000.00 but not exceeding \$50,000)

### **CF (Felony) – CRIMINAL SECTION, Room 138, Criminal Courts Bldg**

Any violation of the criminal code or any other Illinois statute classified as Murder, a Class X, 1, 2, 3, or 4 felony which provides for probation, or imprisonment in the state penitentiary for more than one year, or in county jail for a year or less.

### **CH (Chancery) - CIVIL SECTION, Room 120**

- Injunctions
- Real Estate Mortgage Foreclosure
- Foreclosure of Security Interest in Personal Property
- Mechanic's Lien Foreclosure
- Partnership Dissolution
- Specific Performance
- Partition
- Will Contest (not during administration)
- Construction of Will (not during administration)
- Construction of Inter Vivos Trust (not during administration)
- Construction of Testamentary Trust (not during administration)
- Trust Administration
- Quiet Title

### **CM (Misdemeanor) - TRAFFIC SECTION, Room 108**

Any violation of the criminal code or other Illinois statute classified as a Class A, B, or C misdemeanor, business offense or petty offense that provides for a fine, or probation, or imprisonment in a penal institution other than the state penitentiary for a term of less than one year.

### **CV (Conservation Violation) - TRAFFIC SECTION, Room 108**

Conservation violation is any violation of the State Conservation Act or County Forest Preserve ordinances relating to conservation.

### **D (Dissolution of Marriage) - FAMILY SECTION, Room 118**

- Dissolution of Marriage
- Dissolution of Civil Union
- Legal Separation

### **DT (Driving Under the influence) - TRAFFIC SECTION, Room 108**

Class A misdemeanor that can result in probation, a fine or imprisonment in a penal institution other than the penitentiary for a term of less than one year.

**ED (Eminent Domain) - CIVIL SECTION, Room 120**

Condemnation by Madison County, the State of Illinois, or a Special Unit of Government.

**F (Family) - FAMILY SECTION, Room 118**

Civil actions to compel support  
Separate Maintenance  
Petition to Establish Parentage  
Petition to Allocate Parental Responsibilities  
Petition for Allocation of Parenting Time  
Petition for order to issue marriage license or waive effective date  
Registration of foreign support order  
Parental Responsibilities  
Grandparent visitation  
Emancipation of a Minor  
Petition for Appointment of Confidential Intermediary  
Petition to Enforce Administrative Order  
Petition for Judicial Waiver of Notice under Illinois Abortion law

**J (Juvenile) - JUVENILE SECTION, Criminal Justice Center, Room 138**

Minor in need of supervision  
Minor requiring authoritative intervention

**JA (Juvenile Abuse and Neglect) - JUVENILE SECTION, Room 118**

Dependent child  
Abused minor  
Neglected child

**JD (Juvenile Delinquent) – Criminal Justice Center, Room 138**

Delinquent child  
Addict

**L (Law over \$50000.00) - CIVIL SECTION, Room 120**

**LM (\$50,000.00 or less)**

Appeal of Mandatory Arbitration and Award  
Tort-Money Damages (over \$50,000.00)  
Contract-Money Damages (over \$50,000.00)  
Confession of Judgment  
Forcible Entry and Detainer  
Distress for Rent  
Statutory Action by a state or political subdivision to Recover Support or Contribution  
Detinue  
Ejectment  
Replevin  
Trover

**MH (Mental Health) - Room 120**

Petition for Hospitalization  
Petition for Discharge  
Petition for Restoration

**MR (Miscellaneous Remedies) - CIVIL SECTION, Room 120**

Review of Administrative Proceedings  
(Workers Compensation, Unemployment Compensation)  
Declaratory Judgment  
Corporation Dissolution  
Change of Name  
Habeas Corpus  
Mandamus  
Prohibition  
Quo Warranto  
Attachment (Original Action)  
Ne-Exeat (Original Action)  
Lost Goods or Money  
Burnt Records  
Abatement of Nuisance  
Election Contest  
Election Judges Appointment  
Election Results Certification  
Rendition  
Demolition  
Revival of Judgment

**MR (Miscellaneous Remedies) - CRIMINAL SECTION, Criminal Justice Center, Room 138**

Eavesdrop  
Forfeiture  
Fugitive from Justice  
Search Warrant (not related to pending case)  
Sexually Violent Persons Commitment

**OP (Order of Protection) - FAMILY SECTION, Room 118**

Orders of Protection  
Civil No Contact and Stalking and Sexual Conduct Orders

**OV (Ordinance Violation) - TRAFFIC SECTION, Room 108**

Any violation of an ordinance from a municipal corporation.

**P (Probate) - PROBATE, Room 120**

Administrator to Collect  
Construction of a Will Inter Vivos Trust (during administration)  
Escheat  
Estate of Decedents-Intestate  
Estate of Decedents-Testate

Guardianship of a Disabled Person, estate or both  
Guardianship of a Minor Person, estate or both  
Minor Settlement  
Proof of Heirship without Administration  
Small Estate under \$5,000.00  
Will admitted to probate  
Will Contest (during administration)

**SC (Small Claims) - SMALL CLAIMS SECTION, Room 120**

Contracts up to \$10,000.00  
Tort up to \$10,000.00  
Tax Collection up to \$10,000.00

**TR (Traffic) - TRAFFIC SECTION, Room 108**

Any violation of the Illinois Motor Vehicle Code or a similar ordinance.

**TX (Tax) - Room 120**

Recovery of Delinquent Person Property Tax  
Petition for Tax Refund  
Tax Foreclosure  
Tax Injunction  
Annual Tax Sale  
Scavenger Tax Sale  
Property Tax Appeal Board (review of decision)  
Review of Assessment  
Special Assessment  
Foreclosure of Lien for Special Assessment  
Suit to Restrain Collection of Special Assessment

**W (Wills) - PROBATE, Room 120**

Wills filed after a death.

**CL (Civil Law) – TRAFFIC SECTION, Room 108**

Possession of Less than 10 Grams of Cannabis, and any Drug Paraphernalia seized during the offense.



MARK VON NIDA  
CLERK OF THE CIRCUIT COURT  
Third Judicial Circuit  
Madison County Courthouse  
Edwardsville, IL 62025

**FEE SCHEDULE**

***EFFECTIVE September 19, 2016***

**►► Fees Must Be Paid at Time of Filing ◀◀**

Case Filing Fees on all Petitions and Answers Include:

1. Library Fee.....	\$6.00
2. Surcharge to Finance Court System .....	\$5.00
3. Office Automation Fee .....	\$5.00
4. Court Security Fee .....	\$15.00
5. Court Document Storage Fee .....	\$15.00
6. Custody Site Exchange Fee .....	\$2.00
7. Arbitration Fee .....	\$8.00
8. Access to Justice Fee .....	\$2.00
9. E-Business Civil Filing Fee.....	\$9.00
10. Circuit Clerk Filing Fee .....	<i>determined by case type</i>

Where applicable the proper fees listed above have been added together to reflect the total fees for filings and pleadings in the Circuit Clerk's office.

**CIVIL CASE FILING FEES**

**1. LAW & LAW MAGISTRATE**

When the amount of money or damages or value of personal property claimed:

a. \$10,000.01 to \$15,000.00 .....	\$142.00
b. \$15,000.01 and over .....	\$227.00

**2. FORCIBLE ENTRY AND DETAINER**

Possession and rent or damages or both:

a. Possession only.....	\$117.00
b. Amount does not exceed \$15,000.00 .....	\$117.00
c. Amount exceeds \$15,000.00 .....	\$227.00

**3. CONFESSION OF JUDGMENT**

a. Less than \$1500.00.....	\$117.00
b. \$1500.01 to \$15,000.00.....	\$182.00
c. Exceeds \$15,000.00 .....	\$267.00

**4. EMINENT DOMAIN**

For each and every lot or tract of land or right or interest therein subject to be condemned, the damages in respect to which shall require separate assessment by a jury .....

	\$217.00
--	----------

**5. MISCELLANEOUS REMEDIES**

- a. Habeas Corpus ..... \$167.00
- b. Mandamus ..... \$227.00
- c. Administrative Review ..... \$192.00
- d. Declaratory Judgment ..... \$227.00
- e. Change of Name ..... \$227.00
- f. Certiorari..... \$227.00
- g. Transcript of Judgment ..... *Same fee as commencement of new suit*
- h. Annexation ..... \$ 77.00

**6. FAMILY AND CHANCERY**

- a. Foreign Judgment/Dissolution ..... \$227.00
- b. Foreign Judgment/Order of Protection ..... *No Charge*
- c. Foreign Judgment/Paternity ..... \$ 107.00
- d. Foreclosure Commercial ..... \$327.00
- e. Foreclosure Residential ..... \$377.00 (Plus required Tier Amount)
- f. Real Estate or Equity ..... \$227.00
- g. Injunctions ..... \$227.00
- h. Partition Suits ..... \$227.00
- i. Divorce or Separate Maintenance ..... \$227.00
- j. Petition to Allocate Parental Responsibilities ..... \$227.00
- k. Petition for Allocation of Parenting Time..... \$227.00
- l. Petition to Establish Support (initial filing) ..... \$227.00
- m. Adoptions ..... \$ 65.00
- n. Petition to Establish Parentage ..... \$ 107.00
- o. Emancipation of Minor ..... \$ 107.00
- p. Order of Protection..... *No Charge*
- q. Confidential Intermediary ..... *No Charge*
- r. Petition for Judicial Waiver of Notice, Abortion ..... *No Charge*

**7. ARBITRATION**

- (over \$10,000 but less than \$15,000) ..... \$142.00
- (\$15,000 to \$50,000) ..... \$227.00
- Rejection of Arbitration Award 10,000.01 – 30,000.00 ..... \$200.00
- Rejection of Arbitration Award 30,000.01 – 50,000.00 ..... \$500.00
- Contempt fine ..... \$250.00

**8. JURY DEMAND**

- Jury fee shall be paid by the party demanding a jury at the time of filing.  
If such a fee is not paid by either party, no jury shall be called in the action,  
suit or proceeding and the same shall be tried by the court without a jury
- a. Jury Demand ..... \$212.50
  - b. Six-member Jury Demand ..... \$106.25

**9. ANSWER OR OTHER FIRST ADVERSARY PLEADING**

- a. \$5,000.01 to \$15,000.00 ..... \$117.00
- b. \$15,000.01 and over ..... \$127.00
- c. Eminent Domain ..... \$127.00
- d. Miscellaneous Remedies..... \$127.00
- e. Family and Chancery. .... \$127.00

**10. FORCIBLE ENTRY AND DETAINER ANSWER FEES**

Possession and rent or damages or both:

- a. Amount does not exceed \$1,500.00 ..... \$97.00
- b. \$1,500.01 or more ..... \$127.00

**11. COUNTERCLAIM OR JOINING THIRD PARTY DEFENDANT**

..... *Same as original filing fee*

For each action in an amount equal to the original filing fee, less appearance fee if any has been previously paid (includes Divorce actions).

**12. CHANGE OF VENUE TO ANOTHER COUNTY**

Preparation and certification of record forwarded ..... \$40.00 *plus actual delivery cost and filing fee for new jurisdiction to be sent with record*

**13. FOREIGN JUDGMENT, ATTACHMENT OR**

**SCIRE FACIAS**..... *As to amount claimed*

**14. REPLEVIN**

- a. Does not exceed \$250.00.....\$ 77.00
- b. \$250.01 to \$500.00 .....\$ 87.00
- c. \$500.01 to \$2,500.00 ..... \$107.00
- d. \$2,500.01 to \$15,000.00 .....\$142.00
- e. Possession only ..... \$227.00
- f. Exceeds \$15,000.00 ..... \$227.00

**15. PETITION TO VACATE OR MODIFY**

**a. PETITION TO VACATE OR MODIFY**, except in Forcible Entry and Detainer and Small Claims Cases or a petition to Reopen an estate, to modify, terminate or enforce a judgment or order for child or spousal support, or to modify, suspend or terminate an order of withholding, if filed before 30 days after entry

..... \$50.00

**b. PETITION TO VACATE OR MODIFY ANY FINAL JUDGMENT OR ORDER** except a petition to modify, terminate or enforce a judgment or order for child or spousal support or to modify, suspend, or terminate an order for withholding, if filed later than 30 days after entry

..... \$75.00

**16. PETITION TO INTERVENE** Same as original filing fee of case type

**17. GARNISHMENT - WAGE OR NON-WAGE, CITATION TO DISCOVER ASSETS**

- a. Less than \$1,000.00 ..... \$15.00
- b. \$1,000.01 to \$5,000.00 ..... \$30.00
- c. Over \$5,000.00 ..... \$50.00

**18. APPEALS FROM THE CIRCUIT COURT** when original documents are forwarded,

- a. under 100 pages, \$60.00 plus delivery and costs
- b. over 100 pages, \$150.00 plus delivery and costs
- c. over 200 pages, an additional \$.25 per page plus delivery and costs

**19. TAX OBJECTIONS**

For each paper containing one or more tax objections within the same township  
..... \$117.00

**20. TAX DEEDS**

- a. Petition for tax deed ..... \$267.00
- b. For each additional parcel ..... \$60.00
- c. Entry of Appearance ..... \$127.00

**21. MISCELLANEOUS FEES**

**A. Reproductions, photo copies, microfilm copies – price per page:**

- a. First page .....\$ 2.00
- b. Next 19 pages, per page .....\$ .50
- c. All remaining pages, per page.....\$ .25
- d. Each page of automated medium ..... \$6.00

**B. Hard-copy print output:**

- a. Each page of hard copy print output, when case records are maintained on an automated (computer-generated) medium ..... \$6.00

**C. Record Search:**

- a. Automated Search ..... \$6.00
- b. Manual Search ..... \$6.00 /year

**D. Collections:**

- a. For all collections made for others, except child support cases  
..... *2 1/2% of the amount collected*

**E. Certified Copies:**

Each certification or authentication for taking the acknowledgement of a deed or other instrument in writing with seal of office  
..... \$6.00

**F. Summonses**

Alias summons or citation issued by the clerk (each)..... \$5.00

**G. Mailing Notices and Processes**

- a. All notices the clerk is required to mail . ..... \$10.00 *plus postage*

**H. Correction of Cases**

For correcting case number or case title on any document filed in the office, charged against party that filed the document ..... \$25.00

**I. Court Seal**

Certification of non-litigation or other certificate with court seal .....\$ 6.00

**J. Returned Check**

For any check, draft, or other bank instrument returned to clerk for non-sufficient funds, account closed, or payment stopped .....\$25.00

**K. Child Support/Maintenance Collection & Distribution**

For administering the collection and distribution of maintenance and child support collections annually .....\$36.00

**SMALL CLAIMS CASES**

**1. FILING FEE**

When the amount of money or damages or value of personal property claimed:

- a. Does not exceed \$250.00 ..... \$77.00
- b. \$250.01 to \$500.00 ..... \$87.00
- c. \$500.01 to \$2,500.00 ..... \$107.00
- d. \$2500.01 to \$10,000.00 ..... \$142.00

**2. APPEARANCE, ANSWER OR ADVERSE PLEADING**

- a. Does not exceed \$1,500.00..... \$87.00
- b. \$1,500.01 to \$10,000.00 ..... \$117.00

**3. JURY FEE**

The Jury Fee shall be paid by the party demanding a jury at the time of filing their Jury Demand. If such fee is not paid by either party, no jury shall be called in the action, suit or proceeding and the same shall be tried by the court without a jury.

- a. Demand for 12-person Jury .....\$25.00
- b. Demand for 6-person Jury .....\$12.50

**4. COUNTERCLAIMS/THIRD PARTY DEFENDANTS**

Counterclaim and third party defendant ..... *Same as original filing fee* (for each action in an amount equal to the original filing fee, less appearance fee, if any has been previously paid)

**5. GARNISHMENTS, WAGE DEDUCTIONS AND CITATIONS**

- a. Does not exceed \$1,000.00 ..... \$15.00
- b. \$1,000.01 to \$5,000.00..... \$30.00
- c. Amount exceeds \$5,000.00 ..... \$50.00

**6. CHANGE OF VENUE**

Change of Venue (preparation and certification of record when original documents or copies are forwarded ..... \$40.00 *plus delivery costs*)

**7. MAILING**

For each Summons, Writ or Notice the clerk is required to mail, certified, registered or first class

- .....*certified postage* \$8.74
- ..... *restricted delivery* \$13.89

**8. APPELLATE COURT APPEALS** when original documents are forwarded,

- a. under 100 pages, \$60.00 plus delivery and costs

- b. over 100 pages, \$150.00 plus delivery and costs
- c. over 200 pages, an additional \$.25 per page plus delivery and costs

**9 MAILING NOTICES AND PROCESSES**

All notices clerk is required to mail . . . . . \$10.00 *plus actual postage*

**10. CORRECTION OF CASES**

For correcting the case number or case title on any document filed in the office, charged against the party that filed the document . . . . . \$25.00

**11. RETURNED CHECKS**

For a check, draft or other bank instrument returned to the clerk for non-sufficient funds, account closed, or payment stopped . . . . . \$25.00

**PROBATE CASES**

**1. ADMINISTRATION OF THE ESTATE OF A DECEDENT, WHETHER TESTATE OR INTTESTATE, OR OF A MISSING PERSON:**

When the value of the real and personal property does not exceed

- a. \$15,000.00 . . . . . \$207.00
- b. When the value exceeds \$15,000.00 . . . . . \$317.00

**2. PROOF OF HEIRSHIP ONLY**, Domestic or Foreign will to be admitted without Administration, Letters Issued for One Purpose (i.e., Special Administrator) without administration of the estate . . . . . \$107.00

**3. ADMINISTRATION OF THE ESTATE OF BOTH: PERSON AND ESTATE** (*for minor or disabled person only*) . . . . . \$142.00  
 If value of real & personal property does not exceed \$15,000 . \$ 107.00

**4. PETITION FOR LETTERS OF OFFICE OF GUARDIAN OF PERSON ONLY** (*for minor or disabled person only*) . . . . . \$87.00

**5. PETITION TO SELL REAL ESTATE** . . . . . \$50.00

**6. EACH ACCOUNTING** other than the final accounting of a decedent, minor or disabled person . . . . . \$25.00

**7. CLAIMS:**

- a. When amount of claim is less than \$150.00 . . . . . *no fee*
- b. When amount claimed is \$150, but less than \$500 . . . . . \$25.00
- c. When amount claimed is \$500, but less than \$10,000 . . . . . \$40.00
- d. When amount claimed is over \$10,000 . . . . . \$60.00
- e. The court, when allowing a claim, may add to the amount allowed the filing fee paid by the claimant.

**8. PETITION SEEKING EQUITABLE RELIEF**, including the construction or contest of a will, enforcement of a contract to make a will, or proceedings involving testamentary trusts, or the appointment of testamentary . . . . . \$127.00

**9. ENTRY OF APPEARANCE** . . . . . \$97.00

- 10. **JURY DEMAND** ..... \$137.50
- 11. **PETITION TO REOPEN AN ESTATE** .....\$ 25.00
- 12. **CERTIFIED COPY OF LETTERS OF OFFICE**..... \$ 8.00

**ADDITIONAL FEES**

- 1. **CHANGE OF VENUE FROM ANOTHER COUNTY**  
*..... Same as new case filing for same case type*
- 2. **CHANGE OF VENUE TO ANOTHER COUNTY**
  - a. Preparation and certification of record forwarded ..... \$40.00 *plus actual delivery cost, plus filing fee for new jurisdiction to be sent with record*
- 3. **CASES REMANDED TO THE CIRCUIT COURT FROM THE APPELLATE OR SUPREME COURT** . . . . . *A fee equal to the original filing fee shall be paid before filing of remanding order and reinstatement of case.*
- 4. **CORRECTION OF CASES:**  
 For correcting the case number or title on any document filed in the office (charged against the party that filed the document) ..... \$25.00
- 5. **NOTICES** the clerk is required to mail (each) -- \$10.00 *plus actual cost of postage*
- 6. **JUVENILE COURT ACT** ..... \$ 84.00

**TRAFFIC AND CRIMINAL CASES**

**1. COSTS**

The clerk shall be entitled to costs in all criminal and quasi-criminal cases from each person convicted or sentenced to supervision as follows:

- a. Felony Complaints ..... \$100.00
- b. Misdemeanors
  - Leaving the Scene of an Accident
  - Driving Under the Influence (DUI)
  - Reckless Driving
  - Drag Racing
  - Driving while Driver's License is Suspended
  - Driving while Driver's License is Revoked
  - No Interstate Commerce Certificate
  - Overweight
  - Each offense ..... \$75.00
- c. Minor Traffic, Conservation or Ordinance Violations
  - Each Offense ..... \$ 10.00
- d. Business Offense (each person) ..... \$75.00
- e. Petty Offense (each person) ..... \$75.00
- f. When Court Appearance Required ..... \$30.00
- g. Motion to Vacate or Amend Final Order ..... \$40.00
- h. Motion to Vacate Bond Forfeiture Order ..... \$40.00
- i. Motion to Vacate Ex-parte Judgments ..... \$40.00
- j. Motion to Vacate Judgments on Forfeitures ..... \$40.00
- k. Motion to Vacate "Failure to Appear" or "Failure to Comply" (notice sent to Secretary of State) ..... \$40.00
- l. Notice Sent to Secretary of State under Chapter 625
  - ILCS 306.4 (each) ..... \$10.00
- m. Notice Sent to Defendant under Chapter 625 ILCS 306.4  
..... \$10.00

**2. JUVENILE**

- a. State's Attorney .....\$ 10.00
- b. Clerk's Fee .....\$ 25.00
- c. Juvenile Support Fee (Detention or Shelter Care, each day)..\$ 10.00
- d. Juvenile Support Fee (Minor) ..... *As Ordered by the Court*
- e. Probation Fee (per month) .....\$ 25.00
- f. STD Test ..... *Cost of Test*
- g. Crime Lab Fee .....\$100.00

**3. EXPUNGEMENT PETITION**

- a. Expungement Petition Filed (each) ..... \$60.00
- b. Order to seal or expunge records maintained by Illinois
  - State Police (each) .....\$ 60.00
- c. Certified copy of Order to Expunge Arrest (each) .....\$ 6.00



**4. SURCHARGE FEES TO FINANCE COURT SYSTEM FEE**

- a. Any Felony .....\$ 50.00
- b. All Class A Misdemeanors . .....\$ 25.00
- c. All Class B or C Misdemeanors .....\$ 15.00
- d. All Offenses that are not violations of Illinois Vehicle Code . \$ 10.00

**5. FOLLOWING FEES ARE ADDED WHERE APPLICABLE**

- a. Violent Crime Victim’s fund..... *if fine*, \$4.00 per \$40.00 fines  
..... *or, if no fine*, \$20 for felony or misdemeanor  
..... *or, if no fine*, \$25 for agg’d felony or agg’d misdemeanor
- b. Office Automation .....\$ 5.00
- c. Court Security..... \$ 15.00
- d. Document Storage .....\$ 15.00
- e. DE Fund ..... \$4.00 per \$ 40.00
- f. Court Surcharge ..... \$10.00 per \$ 40.00
- g. Finance Court System .....\$ 5.00
- h. Arrestee’s Medical Cost Fee .....\$ 10.00
- i. Crime Lab Fee .....\$100.00
- j. DNA Analysis Fee .....\$200.00
- k. Property Bond Record Fee .....\$ 34.00
- l. Property Bond Release Fee .....\$ 34.00
- m. Police Vehicle Maintenance/Purchase Fee ..... \$ 20.00
- n. Circuit Clerk Administration Fee ..... \$ 5.50
- o. Prison Review Board ..... \$ .50
- p. Police Merit Board Public Safety Fund ..... \$ 15.00
- q. CASA Fee ..... \$ 10.00 (effective 2-3-14)

**6. CORRECTION OF CASES**

- For Correcting Case Number or Case Title on a document filed in the office  
(charged against the party that filed the document) ..... \$25.00

**7. JURY DEMAND-ORDINANCE VIOLATION**

- Ordinance Violations, punishable by fine only, to be paid at time  
jury demand is made ..... \$137.50

**8. CONVICTION OR SUPERVISION OF DOMESTIC BATTERY**

- additional.....\$ 10.00

**9. RETURNED CHECKS**

- For any check, draft or other bank instrument returned to the clerk for  
non-sufficient funds, account closed or payment stopped.....\$ 25.00

**FEE WAIVER FOR UNITS OF GOVERNMENT**

No fee provided for herein shall be charged to any unit of state or local government or school district unless the court orders another party to pay such fee on its behalf. The fee requirements of this section shall not apply to police departments or other law enforcement agencies. In this section, "law enforcement agency" means an agency of the state or a unit of local government that is vested by law or ordinance with the duty to maintain public order and to enforce criminal laws and ordinances."

**MADISON COUNTY SHERIFF'S FEES**

Body Attachment* .....	\$ 79.00
Regular Civil Process* .....	\$52.00
Warrants* .....	\$84.00
Evictions .....	\$152.00
Replevins .....	\$292.00
Taking Bond .....	\$25.00
Taking Bond (Felony) .....	.\$65.00

\*for mileage charges, see rates on next page

**MADISON COUNTY SHERIFF'S FEES (continued)**  
**Mileage Charge @ \$.50 per Mile from Point of Issue**

<b>Location</b>	<b>Edwardsville</b>
Alhambra	\$14.00
Alton	\$14.00
Bethalto	\$11.00
Carpenter	\$8.00
Chouteau	\$10.00
Collinsville	\$11.00
Cottage Hills	\$12.00
Dorsey	\$11.00
E Alton	\$10.00
Edwardsville	\$1.00
Fort Russell	\$6.00
Fosterburg	\$21.00
Glen Carbon	\$6.00
Godfrey	\$16.00
Granite City	\$15.00
Grantfork	\$4.00
Hamel	\$7.00
Hartford	\$9.00
Highland	\$18.00
Jarvis	\$11.00
Leef	\$6.00
Livingston	\$16.00
Madison	\$16.00
Marine	\$11.00
Maryville	\$7.00
Mitchell	\$10.00
Moro	\$11.00
Nameoki	\$14.00
New Douglas	\$21.00
Olive	\$15.00
Omphghent	\$16.00
Pierron	\$21.00
Pin Oak	\$6.00
Poag	\$5.00
Pontoon	\$11.00
Prairietown	\$13.00
Roxana	\$9.00
Saline	\$19.00
South Roxana	\$8.00
St. Jacob	\$17.00
State Park	\$14.00
Troy	\$9.00
Venice	\$17.00
Wanda	\$6.00
Williamson	\$17.00
Wood River	\$10.00
Worden	\$12.00

***JUDGES of the  
THIRD JUDICIAL CIRCUIT COURT***

***DAVID HYLLA, CHIEF JUDGE***

***CIRCUIT JUDGES***

John Barberis  
Barbara Crowder  
David Hylla  
John Knight  
Kyle Napp  
AA Matoesian  
William Mudge  
Dennis Ruth  
Richard Tognarelli

***ASSOCIATE JUDGES***

Philip Alfeld  
Thomas Chapman  
Donald Flack  
Clarence W Harrison II  
Janet R Heflin  
Jennifer Hightower  
Martin Mengarelli  
Neil Schroeder  
Maureen Schuette  
Luther Simmons  
Ronald Slemer  
Sarah Smith  
Steven Stobbs