You will access Payroll Self Service through the Madison County Intranet.



After the logon screen appears, you must enter your information.

Your 'Person Code' is a 1-4 digit number that can be found on your check in the upper right hand side under 'Employee ID'.

Your initial 'PIN' is your last name's initial plus the last 5 digits of you SSN (L#####).



Change your pin:

To Save any changes that you make, you must use the SAVE icon.



This is the employee's self service home page:

To return to the home page from another page, click on either the 'Employee' icon or the 'Home' icon.

HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY -	- Windows Internet Explorer
🕒 🕞 🔻 🙋 http://highlineapp/selfService_DEMO/action.enter	Search Pr
File Edit View Favorites Tools Help	
A 🖗 🎉 HLC Self Service (4.06.00.08) Test Person - MADISO	🙆 • 🗟 - 🖶 Page • 🎯 Tools • 3
E EMPLOYEE	● BACK ▶ FORWARD ? HELP IN HOME SEXIT
Employee Self Service	
My Personal Information	
My Personal Profile	Employee Self Service Instructions
My Positions	
My Contacts Change My Bin	Message Board
Change My Fill Change Marital Status	
	Notices (click to view detail)
My Pay Information	Welcome to the Madison County Governement Employee Self Service Parvall'
My Banking Information	Before navigating around the site for
My Tax Filing Information	the first time, be sure to look over the Employee Self Service
My Pay History	Instructions manual and completely read any instructions that may be on
View My Pay Stubs	a screen.
	If you have any questions about Self Service, contact Payroll at x4027 or
My Attendance	
Mu Lasva Polanças	
My Leave History	
My Benefits	
	Succal intranet 🔍 100% 🔻
🛃 start 💦 🤌 🗿 🚳 👋 🌈 Madison County Intra 🌈 H	HLC Self Service (4.0 🖳 Employee Self Servic

To navigate from one screen to another, you can click on the navigation arrows to display the drop down 'Navigation' bar.



My Personal Profile Screen will have all your personal information.

HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer		
Coro	✓ 4 ₇ ×	Live Search
File Edit View Favorites Tools Help		
A MADISO	\	• 🛐 · 🚔 • 🔂 Page • 🎯 Tools • *
	BACK FORWARD	? HELP 👬 HOME 💥 EXIT
My Personal Profile	·	ŭ Ĉ 🔒
		<u> </u>
10 Change retsoling information: 1. Click on the Edit Data icon below to make changes. 2. The information in the white boxes can be changed. 3. After making your changes, click the SAVE icon above. 4. You will then be prompted to select an Effective As Of date. Click the calendar next to the date a actual day this change should be effective.	nd click on the	
 For the Change Reason, click on the magnifying glass and select the appropriate change reason 6. After you have chosen the Effective As Of and Change Reason, click on Submit. <u>This process does not automatically change your information.</u> Payroll must Accept the cha 	and click Submit. nge before it is official.	æ
Click on icon to make changes Personal Basic Information		
First Name : Test		
Last Name : Person		
5.5.N. : 123-45-6789		
Gender : Male		
Jan-01-0001		
Effective : Jan-01-0001 Expiry : Dec-31-3999	Change Reason :	
L		×.
Done		Scal intranet 🔍 100% 🔹 🛒
Start 🖉 🙆 🕲 🦈 🌈 Madison County Intra 🧔 HLC Self Service (4.0 🖳 Emplo	vee Self Servic	🔇 🖸 🐠 📅 🥵 9:42 AM
C HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer		
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service_DEMO/action.enter	v [47] ×	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer O Phttp://highlineapp/selfService_DEMO/action.enter File Edit View Favorites Tools Help	<u>•</u> [4]×	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Def http://highlineapp/selfService_DEMO/action.enter File Edit View Favorites Tools Help A A A A A A A A A A A A A A A A A	BACK N FORWARD	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO	BACK D FORWARD	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer HLC Self Service (4.06.00.08) Test Person - MADISO HLC Self Service (4.06.00.08) Test Person - MADISO HLC Self Service (4.06.00.08) Test Person - MADISO My Personal Profile	BACK FORWARD	Live Search Page - @ Tools - " HELP HOME X EXIT C MELP
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON. File Edk View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO	BACK FORWARD	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	BACK FORWARD	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON.enter File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service	BACK FORWARD Change Reason :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer </th <th>BACK FORWARD Change Reason :</th> <th>Live Search</th>	BACK FORWARD Change Reason :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	Change Reason : Change Reason :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4		Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4	✓ 47 × ♦ 47 × ♦ 8ACK ► FORWARD Change Reason : Change Reason : Int # : Iar # : Iar # : -mail :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4	Change Reason : Change Reason : Change Reason : Change Reason :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4	Change Reason : Change Reason : Change Reason : Change Reason :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (5.000 Test Person - MADISO	Change Reason : Change Reason : (618) 867-5309 me # : iar # : -mail : tatus :	Live Search Image: Constraint of the search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO Image: Service (5.00 Test Person - MADISO	Change Reason : Change Reason : (618) 867-5309 ne # :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	BACK FORWARD BACK FORWARD Change Reason : Change Reason : Index :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 		Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	Change Reason : Change Reason : (618) 867-5309 ne # : initial : itatus :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	ACK FORWARD A BACK FORWARD Change Reason : Change Reason : taus :	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer	BACK FORWARD BACK FORWARD Change Reason : Change Reason : tatus : record.	Live Search
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer	BACK FORWARD BACK FORWARD Change Reason : Change Reason : tar # : -mail : tatus : record.	Live Search
ILC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISO Im	Change Reason : Change	
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	Change Reason : Change Reason : Change Reason : change Reason : change Reason : record.	Local intranet

My positions list the position you are currently in and your wage rate:

You can view the Compensation part of your position by clicking on the 'Compensation' tab.



My contacts list your contact details:

ALC Self Service (4.06.00.08) Test Person - MADISON CO	OUNTY - Windows Internet Explore		
🚱 🗢 🕖 http://highlineapp/selfService_DEMO/action.enter		🖌 😽 🗙 Live Search	P -
File Edit View Favorites Tools Help			
😭 🚸 🎉 HLC Self Service (4.06.00.08) Test Person - MADISO		🙆 • 🗟 · 🖷	🔹 🔹 🎝 Page 🔹 🎯 Tools 🔹 🎽
		A BACK FORWARD ? HELP	tome 🗱 exit
IN Contacts			ji C 🔒
To add a new contact: 1. Click on the Edit Data icon to make changes. 2. Click on the Add button at the bottom of the list 3. At a minimu complete the mandatory fields of First Name 4. If the new contact can have more than one Contact Type, and select a Contact Type from the drop down list. 5. Click on the Save icon in the upper right tool bar. To remove a contact: 1. Click on the Edit Data icon. 2. Click on the Delete button to the right of the contact. Note: Any changes that are made must be first approve Click on icon to make changes.	e and Last Name, and select a Conta , click the Add button in the List Mul ed by Payroll before they go into d	act Type from the drop down list. tiple Contact Types box	
First Name Last Name Phone # 1	Extn Emergency Dependent		
Test 2 Person	No No		
	1 - 1 of 1		
Contact Details			
First Name : Test 2	Cont	act Type : Spouse	
Last Name : Person	Date	of Birth : Feb-02-1977	
Gender : Female		Phone # :	~
Done		Second Intrane	t 🔍 100% 👻
🛃 start 🔰 🧔 🙆 🍟 🔭 🧔 🏉 HLC Self Service (4.0	Employee Self Servic		🔇 🗿 🛷 📷 📑 9:47 AM

HLC Self Service (4.06.00.08) Test Person - MADISO	N COUNTY	- Windows Inte	ernet Explorer				
COO - Attp://highlineapp/selfService_DEMO/action.enter	rs				v ++ >	Live Search	<mark>-</mark> ۹
File Edit View Favorites Tools Help							
😭 🏟 🏉 HLC Self Service (4.06.00.08) Test Person - MADISO.					E	• 🛛 • 🕯	🖡 🔹 🔂 Page 🔹 🍈 Tools 🔹 🗡
EMPLOYEE				┥ васк	▶ FORWARD	? HELP	tome 🗱 exit
In My Contacts							📓 C 🚨
Note: Any changes that are made must be first appr	oved by P	ayroll before t	they go into effe	ct.			^
Click on icon to make changes							
chek on toon to make changes		11:22	245 - 245 - 141				
First Name Last Name Phone #	Extn	Emergency	Dependent	_	_	_	×
Test 2 Person		1 - 1 of	1				
Contact Details							
First Name : Test 2			Contact 1	ype : Spouse	1		
Last Name : Person			Date of I	Birth : Feb-0:	2-1977		
Gender : Female			Pho	ne # :			
Address 1 : 123 Somewhere				Extn :			
Address 2 :			Alt. Pho	ne # :			=
City : Mero			Alt. Phone	Extn :			-
State, Country : Illinois , USA			Cellul	ar # :			
Zip Code : 62000			E	mail :			
Contact Type							
Spouse							
		1 - 1 of	1				
						6 7	<u>×</u>
Done	_			lu lu	u lu lu lu	S Local intran	et 🔍 100% 👻
Start 🖉 🙆 🙆 📽 🏉 HLC Self Service (4.	0 🖻	Employee Self Serv	ic				🔇 💽 🐠 🐻 📑 9:48 AM

This screen has your current banking information:

Core Intro/Highlenego/sel/Service_(DBN2/action anter File Edit File File File File Fil	Composition Composition </th <th>Construction Construction C</th> <th>C HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer</th> <th></th> <th> X</th>	Construction C	C HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer		X
File Edt Edt Wein File Excl FORMARD HELP How To Enroll into Direct Deposit: 1. Open and print the Direct Deposit: 2. Open and print the Direct Deposit: 3. Open and the Direct Deposit: 3. Open and print the Direct Deposit: 4. Open and Deposit: 5. Open and the Direct Deposit: 5. Open and the Direct Deposit: 6. Sent 7. Open and the Direct Deposit: 9. Open and the Direct Deposit:	Ib Ed Ven Fexhs Tok He) Ed Ven Fexh Ed Edead Ven Vet	The Sit Wer Forder Took Help	COO + @ http://highlineapp/selfService_DEMO/action.enter	💌 🗲 🔀 Live Search	- ٩
			File Edit View Favorites Tools Help		
Dee Porture <	Image: State of the serve (100,00) Test Person - MADISON COUNTY - Windows Internet Explorer	Image: State State Image: State Image: State <th>😭 🏟 🌈 HLC Self Service (4.06.00.08) Test Person - MADISO</th> <th>🟠 🔹 🖾 👘 🛣 🖻 P</th> <th>Page 🔹 🎯 Tools 👻 🎇</th>	😭 🏟 🌈 HLC Self Service (4.06.00.08) Test Person - MADISO	🟠 🔹 🖾 👘 🛣 🖻 P	Page 🔹 🎯 Tools 👻 🎇
My Banking Information Wy Enroll into Direct Deposit: Open and print the <u>Direct Deposit Farm</u> State view and Department Name. Stand view entire form. State view and Department Name. Stand view entire form. Stand view form and Department Name. Stand view form and the print of the statement of the	Wy Banking Information How To Encol Into Direct Deposit: Den and print the <u>Direct Deposit</u> Den and print the <u>Direct Deposit</u> Send to Tressuer's office attention Payroll. Send to Tressuer's office attention Payroll. Drew (Edd Mardel Send) Yes (Payrold Send) Pay bubgesit The Bank of Edwardsville, 08396877 50:00 Drew (Edd Mardel Send) Cold Mardel Send) Cold Mardel Send) Send to Tressuer's Office (Jobol) Distributed Cold Mardel Send) Cold Mardel Send) Cold Mardel Send) Send to Tressuer's Office (Jobol) Distributed Col	W yearking information Image: Second Sec		A BACK > FORWARD ? HELP A HC	DME 🗱 EXIT
How To Enroll into Direct Deposit: 1. Open and print the Officel Deposit: Form. 2. Enter Name and Deposition Name. 3. Complete the entire form. 4. Sign and date the form. 5. Attach olded check or depositible. 5. Send to Treasurer's effice attention Payroll. SEARCH: CLEAR Complete Clear Clear Complete Clear Clear Complete Clear Clear Complete Clear Clear Clear Complete Clear	Hew To Enroll into Direct Deposit: 1. Open and print the <u>Direct Deposit Form</u> . 2. Eler Name and Bepartiment Name. 3. Sign and date the form. 3. Sign and set the form. 3. Sign and set the form. 3. Send to Treasurer's office attention Payroll. 5. Send to Treasurer's office attention Payroll. 5. Send to Treasurer's office attention Payroll. 5. Send to Treasurer's office attention Dayroll. 5. Send to Treasurer's office attention Dayroll. 5. Send to Treasurer's office attention Dayroll. 5. Send to Treasurer's office attention Payroll. 5. Send to Treasurer's office attention Payroll. 5. Send to Treasurer's office attention Dayroll. 5. Send to Treasurer's office attention Dayrol	Idea and print the Direct Deposit: 1. Scale and print the Direct Deposit: 2. Scale and print the Direct Deposit: 3. Scale and print the Direct Dir	A My Banking Information		J C 🔒
	I. Open and print the <u>Direct General Form</u> . I. Connect the entire form. <th>Open and print the <u>Direct Descal Fame</u> Open and <u>Direct Descal</u></th> <th>How To Enroll into Direct Deposit:</th> <th></th> <th>^</th>	Open and print the <u>Direct Descal Fame</u> Open and <u>Direct Descal</u>	How To Enroll into Direct Deposit:		^
SEARCH: CLEAR Browsing your Bank Accounts on file Pay mant Rule Bank Flat \$ Pay By Chack Ves Pay by Deposit The Bank of Edwardsville, 083004070 \$00.00 Done Cone Cone <th>SEARCH: CLEAR Payment Rule Bank Fist \$ Pay Bernaining Pay By Check Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Yes<th>SEARCH: CLEAR Pay Banking Pay By Check: Pay by Deposit The Bank of Edwardsville, 083094070 Stort Composition Composition</th><th> Open and print the <u>Direct Deposit Form</u>. Enter Name and Department Name. Complete the entire form. Sign and date the form. Attach voided check or a deposit slip. Send to Treasurer's office attention Payroll. </th><th></th><th></th></th>	SEARCH: CLEAR Payment Rule Bank Fist \$ Pay Bernaining Pay By Check Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes Pay by Deposit The Bank of Edwardsville. 081004070 Stot.col Yes <th>SEARCH: CLEAR Pay Banking Pay By Check: Pay by Deposit The Bank of Edwardsville, 083094070 Stort Composition Composition</th> <th> Open and print the <u>Direct Deposit Form</u>. Enter Name and Department Name. Complete the entire form. Sign and date the form. Attach voided check or a deposit slip. Send to Treasurer's office attention Payroll. </th> <th></th> <th></th>	SEARCH: CLEAR Pay Banking Pay By Check: Pay by Deposit The Bank of Edwardsville, 083094070 Stort Composition	 Open and print the <u>Direct Deposit Form</u>. Enter Name and Department Name. Complete the entire form. Sign and date the form. Attach voided check or a deposit slip. Send to Treasurer's office attention Payroll. 		
Payment Rule Bank Flat \$ Amount Pay By Check Yes Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Local Intranet \$ 100% • . Start Image: Start Image: Start Image: Start Image: Start Image: Start Image: Start Image: Start Image	Payment Rule Bank Flat 5 Pay Remaining Anount Nount Yes Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Image: Construction of Edwardsville, 081004070 500.00 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Construction of Edwardsville, 081004070 Image: Con	Payment Rule Bank Fist § Pay Remaining Pay By Check: Yes Pay by Deposit The Bank of Edwardsville, 083004070 \$50.00 Done It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet It coal intravet	SEARCH: CLEAR 🐟	Browsing your Bank Account	nts on file 🖃
Pay By Check. Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Done Done It Code Intranet A 100% • It Start C It Code Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer It Start File Edit View Favorites Tools Help It Start File Edit View Favorites Tools Help It Start It Start It Start It Code Service (4.06.00.08) Test Person - MADISON It Edit View Favorites Tools Help It Start It Start It Code Service (1.06.00.08) Test Person - MADISON It Edit View Favorites Tools Help	Pay by Check: Yes: Pay by Deposit The Bank of Edwardsville, 081004070 Done Done Done Local Intranet Imply by Check: Imply by Deposit The Bank of Edwardsville, 081004070 Done Local Intranet Imply by Check: Imply by Deposit Done Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: Imply by Check: <	Ansulat Pay By Check Pay by Deposit The Bank of Edwardsville, 081004070 Doce Coce Start Coce Co	* Payment Rule Bank Flat \$ Pay Remaining		
Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Local intranet One Local intranet Image: Start Image: Start	Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Done Start C NC Set Service (4.0 Multiply Set Service (4.0 C HLC Set Service (4.0.000) Test Person - MADISON COUNTY - Windows Internet Explorer File Edit View Favorites Tools Help File Edit View Fa	Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Done Internet Internet Internet Start Internet Internet Internet Start Internet Internet Internet The Edit View Favorites Tools Help Internet Internet Internet Internet Internet Internet Internet Internet Internet Int	Amount Pay By Check Yes		
Done Local intranet & 100% ~ , Start © © * CHLC Self Service (4.0 Employee Self Servic HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer File Edit View Fevorites Tools Help * * Envice (4.06.00.08) Test Person - MADISO	Done Local intranet Quorés Start Quoré Quorés Tols Help HLC Self Service (4.06.00.08) Test Person - MADISON: COUNTY - Windows Internet Explorer Pie Edk View Favorites Tols Help HLC Self Service (4.06.00.08) Test Person - MADISO Fie Edk View Favorites Tols Help My Banking Information My Banking Information	Done Done	Pay by Deposit The Bank of Edwardsville, 081004070 500.00		
Done Local Intranet & 100% -	Done Local Intranet 100% Image: Start Image: Self Service (4.0 Image: Self Service Image: Self Service (4.0 Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON counter Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test Person - MADISO Image: Self Service (4.06.00.08) Test	Done Local intranet @100% Start 2 2 2 2 LLC Self Service (4.0 Employee Self Servic HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Ple Edt View Favorites Tools Help Control Control Cont			
Image: Start Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON counter Image: Service (4.06.00.08) Test Person - MADISON counter Image: Service (4.06.00.08) Test Person - MADISON Image: Service (4.06.00.08) Test Person - MADISON Image: Service (4.06.00.08) Test Person - MADISON Image: Service (4.06.00.08) Test Person - MADISON	Image: Start Image: Start <td< th=""><th>Start Image: Start Image:</th><th>Dope</th><th>S Local intrapet</th><th>€ 100% ×</th></td<>	Start Image:	Dope	S Local intrapet	€ 100% ×
HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Self Service (4.06.00.08) Test Person - MADISON.	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Second	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON. Image: Service (4.06.00.08) Test Person - MADISO Ima	Start O C O C * C HI C Self Service (4.0 D) Employee Self Servic		9-48 AM
File Edit View Favorites Tools Help	File Edit View Favorites Tools Help Image: A file Elite Image: A file	File Edk File Edk File File Forward			
😤 🎸 🏉 HLC Self Service (4.06.00.08) Test Person - MADISO	Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Pers	Image: Service (4.06.00.08) Test Person - MADISO	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Comparison of the service servi	V V Live Search	
	My Banking Information	Amount Pay By Check Pay by Deposit The Bank of Edwardsville, 081004070 S00.00	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Kie Edit View Favorites Tools Help	Uive Search	• • ×
BACK FORWARD ? HELP AND EXIT	My Banking Information	My Banking Information	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Mathematical Service_DEMO/action.enter File Edit View Favorites Tools Help Mathematical Service (4.06.00.08) Test Person - MADISO 	V () X Live Search	Page + @ Tools + *
My Banking Information	Drowsing your bank Accounts on me -	Payment Rule Bank Flat \$ Pay Remaining Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	 ✓ ✓ × Live Search ✓ Sa - ⊕ × ⊵ P ✓ BACK ≥ FORWARD ? HELP ☆ HC 	Provide a construction of the second
Payment Rule Bank Flat \$ Pay Remaining	Payment Rule Bank Flat \$ Pay Remaining	Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - M		Page + @ Tools + " DME EXIT
	Amount	Pay by Deposit The Bank of Edwardsville, 081004070 500.00		 ✓ ✓ ✓ Live Search ▲ • ○ • ● • ○ • ● • ○ • ○ • ● • ○ • ● • ○ • ○ • ○ • ● • ○ • ● • ○ • ○ • ○ • ● • ○ • ● • ○ • ○ • ○ • ○ • ○ • ○ • ○ • ○ • ○ •	Page + @ Tools + *
Amount	Pay by Crieck Pay by Crieck The Bank of Edwardsville, 081004070 500.00		HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer File Edit View Favorites Tools Help Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO Image: Service (4.06.00.08) Test Person - MADISO	BACK > FORWARD YOUT DAILS ACCOUNT	Page + () Tools + ME EXIT
Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00		1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Mitp://highlineapp/selfService_DEMO/action.enter File Edit View Favorites Tools Help 	Ive Search I	Page + (a) Tools + ME EXIT IS OF THE F
Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 Image: State of Edwardsville, 081004070 500.00 Image: State of Edwardsville, 081004070 Image: State of Edwardsville, 081004070 Image: State of Edwardsville, 081004070 Image: State of Edwardsville, 081004070 Image: State of Edwardsville, 081004070 Image: Account Type : Checking Image: State of Edwardsville, 081004070	1 - 2 of 2 * Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking	Flat \$ Amount : 500.00	HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	Ive Search Ive Search <th></th>	
Amount Pay By Check Pay by Deposit The Bank of Edwardsville, 081004070 500.00 1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00	1 - 2 of 2 * Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00		HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 	UV Search	
Amount Pay By Check Pay by Deposit The Bank of Edwardsville, 081004070 500.00 1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00	1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00	· · · · · · · · · · · · · · · · · · ·	Contraction Intervice (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer Image: Contraction Image: Contraction Image: Contraction Image: Contra		
Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 1 - 2 of 2 * Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00	1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00		C HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer	Image: Search Image: Search <t< td=""><td></td></t<>	
Amount Pay By Check Yes Pay by Deposit The Bank of Edwardsville, 081004070 500.00 1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00 Vertice	1 - 2 of 2 Payment Rule : Pay by Deposit Bank Location : The Bank of Edwardsville, 081004070 Account Type : Checking Flat \$ Amount : 500.00		CHLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 		

This is your current Federal and State W-4 information:

HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explo	prer	
COO - @ http://highlineapp/selfService_DEMO/action.enter	🖌 😽 🗙 Live Search	<mark>-</mark> ک
File Edit View Favorites Tools Help		
2 4 6 HLC Self Service (4.06.00.08) Test Person - MADISO	🏠 🔹 📾 👘 🖶 Pa	ge 🔹 🎯 Tools 👻 🎇
	4 BACK ≥ FORWARD ? HELP ★ HOM	ME 🗱 EXIT
Information		G C 🔒
How To Change Your Tax Information:		^
 Open and print the <u>W-4 Form</u>. Fill in Boxes 1-7. 		
 Sign and date the form. Send to Treasurer's Office attention Payroll. 		
Description		
W-4		
1 - 1 of 1		
Jan-01-0001		
Effective as of : Jan-01-0001 Expires on : Dec-31-3999	Change Reason : INITIAL RECORD	
FEDERAL STATE		
Filing Status : Single		
# of Exemptions : 0		
Add. \$ Amount : 0.00		
Note: If you file Married, but withhold at higher Single rate your Filing Stat	us will be <u>Single</u> .	
Note: Click the left or right orange arrow to look at a previos or future effect	tive record.	~
Done	Second Intranet	€ 100% ·
🛃 start 🖉 🧔 🕲 👻 🌈 HLC Self Service (4.0 🖳 Employee Self Servic		🤒 📷 📑 9:49 AM

ALC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer		
COO + @ http://highlineapp/selfService_DEMO/action.enter	🖌 😽 🗙 Live Search	P -
File Edit View Favorites Tools Help		
2 4 6 6 HLC Self Service (4.06.00.08) Test Person - MADISO	🔓 • 📾 · 🖷 ·	🔹 🔂 Page 👻 🧔 Tools 👻 🎽
	A BACK & FORWARD ? HELP	HOME 🗱 EXIT
Information		J C 🔒
How To Change Your Tax Information:		<u>^</u>
1. Open and print the <u>W-4 Form</u> .		
3. Sign and date the form.		
4. Sello to Treasurer's office attention Payroli.		
Description W-4		
1 - 1 of 1		
Jan-01-0001		<u>=</u>
Effective as of the 04 0004		
Effective as of Jan-01-0001 Expires of Dec-31-3939	change Reason . INTTAL RECORD	
FEDERAL STATE		
Filing Status : Single		
# of Exemptions : 0		
Add. \$ Amount : 0.00		
Note: If you file Married, but withhold at higher Single rate your Filing Status w	ill be Single	
Nata: Click the left or right around a group to look at a provide or future offective	researd	
Done	Coral intranet	€ 100% -
A start		🕐 📵 🔐 🐯 📑 9-49-0M

This screen has all your pay history information:

C HLC Self Service (4.06.00.08) Test	t Person - MADISO	N COUNTY - Win	dows Internet Explorer		- 7
🔆 🔁 🗸 🖉	//highlineapp/selfServ	rice_DEMO/action.ente	er#WEPPH		✓ 47 × L	ve Search
File Edit View Fav	vorites Tools Help)				
😭 🕸 🏉 HLC Self :	Service (4.06.00.08)	Test Person - MADISO			lin -	🔊 🔹 🖶 🔹 🔂 Page 🔹 🎯 Tools 🔹 🎽
13-	EMPLO	IYEE			BACK FORWARD	HELP 👬 HOME 💥 EXIT
👍 My Pay Hi	story					📓 🖓 🚨
SEARCH:	CLE	AR 🤝			Browsing your	Pay History by Pay Issue Date 🖃
Pay Issue Date	Period Starting	Period Ending	Net Amount			
Sep-05-2008	Aug-16-2008	Aug-29-2008	844.14 844.15			
				1 - 2 of 2		
DEPOSITS GHEO	KS					
Detailed below is	the historical p	ay information o	on file for you			
Bank	Bank Trans					× 1
The Bank of Edwa	ardsville 08100	4070 Checking	Deposit Issued	Sep-05- 500.00 2008		
				1 - 1 of 1		
10					S 3	Local intrapet
Au start		🖉 HI C Salf Sarvica (4	0 IVI Employe	ae Self Servic	3	
- ottant						
All C Self Service (4.06.00.08) Test	Person - MADISO	N COUNTY - Win	dows Internet Explorer		
ALC Self Service (4.06.00.08) Test	t Person - MADISO	IN COUNTY - Win	dows Internet Explorer		ve Search
<mark>← HLC Self Service (</mark> ← ← ← ← http: File Edit View Fav	(4.06.00.08) Test //highlineapp/selfServ rorites Tools Help	t <mark>Person - MADISO</mark> ice_DEMO/action.ente	IN COUNTY - Win er#WEPPH	dows Internet Explorer	¥ + ×	ve Search
HLC Self Service (C C C C C C C C C C C C C C C C C C C	(<mark>4.06.00.08) Test</mark> //highlineapp/selfServ vorites Tools Help Service (4.06.00.08)	t <mark>Person - MADISO</mark> ice_DEMO/action.ente) Test Person - MADISO	IN COUNTY - Win ar#WEPPH	dows Internet Explorer		ve Search 🖉 •
HLC Self Service (Image: Service (4.06.00.08) Test //highlineapp/selfServ rorites Tools Help Service (4.06.00.08)	I Person - MADISO ice_DEMO/action.ente) Test Person - MADISO	N COUNTY - Win er#WEPPH	dows internet Explorer	BACK > FORWARD ?	Ve Search Page + () Tools + HELP HOME EXIT
HILC Self Service (CON CONTRACTOR OF CONTA	(4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) 1 EMPLO Story	t Person - MADISO ice_DEMO/action.ente 5 Test Person - MADISO	N COUNTY - Win sr#WEPPH	dows Internet Explorer	BACK FORWARD	ve Search Page + @ Tools + * HELP HOME EXIT
HLC Self Service (Service) File Edit View Fav HLC Self: My Pay Hi: SEARCH:	(4.06.00.08) Test //highlineapp/selfServ vorites Tools Help Service (4.06.00.08) EMPLO Story CLE.	t Person - MADISO ice_DEMO/action.ente 3 Test Person - MADISO IYEE	N COUNTY - Win ar#WEPPH	dows Internet Explorer	Browsing your	Ve Search Page + @ Tools + HELP HOME SEXIT Pay History by Pay Issue Date
HLC Self Service (The Edit View Pav Control Control My Pay His SEARCH: Pay Issue Date	(4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) EMPLO Story CLE Period Starting	Rerson - MADISO ice_DEMO/action.ente) Test Person - MADISO IVEE AR Period Ending	N COUNTY - Win ar#WEPPH	dows Internet Explorer	Browsing your	Ve Search Page + @ Tools + * HELP HOME SEXIT Pay History by Pay Issue Date
HLC Self Service (Image: Service ((4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) · EMPLO Story CLE Period Starting Aug-16-2008	AR Period Ending Aug-29-2008	N COUNTY - Win ar#WEPPH	dows Internet Explorer	BACK & FORWARD ?	Ve Search Page + @ Tools + HELP HOME SEXIT Pay History by Pay Issue Date =
 ➢ HLC Self Service (➢ Inttp: File Edit View Fav ➢ Inttp: ➢ Inttp: ➢ My Pay Hi SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 	(4.06.00.08) Test (/highlineapp/selfService) vorites Tools Help Service (4.06.00.08) Service (4.06.00.08) CLE Period Starting Aug-16-2008 Aug-02-2008	AR Period Ending Aug-29-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH	dows Internet Explorer	Browsing your	Ve Search Ve Sea
 HLC Self Service (Http: File Edit View Pav A Pav HLC Self: My Pay HI. SEARCH: Pav Issue Date Sep-05-2008 Aug-22-2008 	(4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) ' EMPLO Story CLE Period Starting Aug-16-2008 Aug-02-2008	AR Period Ending Aug-15-2008	N COUNTY - Win ar#WEPPH	dows Internet Explorer	BACK FORWARD ?	Ve Search Page + @ Tools + HELP HOME SEXIT Pay History by Pay Issue Date =
 HLC Self Service (HLC Self Service (Http: File Edit View Fav My Pay HLC Self : My Pay Hi SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 	(4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) EMPLO Story CLE Period Starting Aug-16-2008 Aug-02-2008	AR Period Ending Aug-29-2008	N COUNTY - Win	dows Internet Explorer	Browsing your	Ve Search Ve Sea
 HLC Self Service (HLC Self Service (Http: File Edit View Fav HLC Self : My Pay Hi. SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 	(4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) 1 Service (4.06.00.08) 1 Story CLE: Period Starting Aug-16-2008 Aug-02-2008	AR Period Ending Aug-29-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH	dows Internet Explorer	Browsing your	Ve Search Ve Sea
 C HLC Self Service (C HLC Self Service (C HLC Self View Fav C HLC Self (C HLC Self (My Pay Hi SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 DEPOSITS CHECK Detailed below is 	(4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) Test EMPLO Story CLE. Period Starting Aug-16-2008 Aug-02-2008 (S) : the historical p	AR Period Ending Aug-29-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount &44.14 &44.15 on file for you	dows Internet Explorer	BACK FORWARD	Ve Search Page + () Tools + HELP HOME SEXIT Pay History by Pay Issue Date -
 C Self Service (C Self Service (C Self Service (C Self Service (File Edit View Pav C My Pay Hi SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 DEPOSITS CHECK Detailed below is Check ≠ Type 	(4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) T EMPLO Story CLE Period Starting Aug-16-2008 Aug-02-2008 (S the historical p Pair	AR Period Ending Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH	dows Internet Explorer	BACK FORWARD ?	Ve Search Ve Sea
 ➢ HLC Self Service (➢ Inttp: File Edit View Fav ➢ My Pay Hi ➢ My Pay Hi SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 Depositis Check Detailed below is Check ≠ Type 10591 Com 	(4.06.00.08) Test (/highlineapp/selfService) Service (4.06.00.08) Service (4.06.00.08) CLEE Period Starting Aug-16-2008 Aug-02-2008 (S : the historical p puter Check Period	AR Period Ending Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount 844.14 844.15 Dn file for you Amount 344.14	dows Internet Explorer	Browsing your	Ve Search Ve Search HELP Page + (a) Tools + HELP HOME EXIT Pay History by Pay Issue Date Pay History by Pay Issue Date Vertical Action of the second sec
Image: Second secon	4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) Service (4.06.00.08) Service (4.06.00.08) Service (4.06.00.08) CLE CLE CLE CLE CLE CLE CLE CLE	AR Period Ending Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount 844.14 844.15 on file for you Amount 344.14	dows Internet Explorer	Browsing your Browsing your	Ve Search Ve Sea
Image: Service ((4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) Test EMPLO Story CLE: Period Starting Aug-16-2008 Aug-02-2008 (S. Is the historical p puter Check Per	AR Period Ending Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount 844.14 844.15 on file for you Amount 344.14	dows Internet Explorer	Browsing your	Ve Search Ve Sea
 C HLC Self Service (C HLC Self Service (C Http: File Edit View Fav A HLC Self : My Pay HLC Self : My Pay HL SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 DEPOSITS CHECK Detailed below is Check ≠ Type 10651 Com 	(4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) Test EMPLO Story CLE. Period Starting Aug-16-2008 Aug-02-2008 (S) : the historical p puter Check Per	AR Period Ending Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount 844.14 844.15 on file for you Amount 344.14	dows Internet Explorer	Browsing your	Ve Search Page + () Tools + HELP HOME SEXIT Pay History by Pay Issue Date
Image: Service (Service (Image: Service (Image: Service (S	(4.06.00.08) Test (/highlineapp/selfServ rorites Tools Help Service (4.06.00.08) 1 Service (4.06.00.08) 1 Story CLE: Period Starting Aug-16-2008 Aug-02-2008 (S the historical p puter Check Per	Ar Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win ar#WEPPH Net Amount 844.14 844.15 n file for you Amount 344.14	dows Internet Explorer	BACK > FORWARD BROWSING YOUR BROWSING YOUR	Ve Search Ve Sea
 C Self Service (C Self Service (C Self View Fax C Self View Fax My Pay Hit SEARCH: Pay Issue Date Sep-05-2008 Aug-22-2008 DEPOSITS CHECK Detailed below is Check ≠ Type 10651 Com 	(4.06.00.08) Test (/highlineapp/selfServ vorites Tools Help Service (4.06.00.08) 1 EMPLO story CLE. Period Starting Aug-16-2008 Aug-02-2008 CS the historical p puter Check Per	AR Period Ending Aug-29-2008 Aug-15-2008 Aug-15-2008	N COUNTY - Win	dows Internet Explorer	Browsing your	Ve Search Page + () Tools + HELP HOME SEXIT Pay History by Pay Issue Date Pay History by Pay Issue Date Local intranet () 100% -

You can view your pay stubs here:

HLC Self Service ((4.06.00.08) Test	t Person - MADIS(ON COUNTY - Wind	lows Internet	Explorer					- P
🔆 💽 🗸 🖉 http:	://highlineapp/selfServ	rice_DEMO/action.ent	er				✓ 4 >	Live Search	8	P
File Edit View Fav	vorites Tools Help)								
🔶 🕸 🏉 HLC Self	Service (4.06.00.08)	Test Person - MADISC	p				6	• 🖬 •	🖶 🔹 🔂 Page 🔹	• 🥥 Tools 🔹
13-	EMPLO	IYEE				4 васк	▶ FORWARD	? HELP	🕂 номе	X EXIT
🚸 View My F	Pay Stubs									ji (* 📙
How To Print a (1. Select the Pay Is: 2. Select the Print V 3. After the Print Vie	Copy of Your Cl sue Date you wisl View icon on the to ew screen pops up	heck: h to print. op right of the scr n, click the Print t	reen. outton on the top of	the screen.						
Pay Issue Date	Pay≢ Pay Period	Period Starting	Period Ending	Net Pay \$	Entity					
Sep-05-2008	0002 200836	Aug-16-2008	Aug-29-2008	844.14	MADISON C	OUNTY				
Aug-22-2008	0001 200834	Aug-02-2008	Aug-15-2008	844.15	MADISON C	OUNTY				
				1 - 2 of 2						
Use the Print Vie	w button at the t	top of this page	to see the printa	ble version o	of this pay s	tub				
Pay	y # : 0002				Employee	e ID : 1669				
Pay Ending D	ate : Aug-29-2008	E.			N	ame : Test P	erson			
Pay Issue D	ate : Sep-05-2008				Add	ress : 123 So	mewhere			
Net Pay	y \$: 844.14				Locality : Metro, IL 62000					
					Departn	nent : TREAS	URER			
ne								Secol intra	net	@ 100% •
🛃 start 🔰 👔	s 🖸 🙆 👋 🚺	💋 HLC Self Service (*	4.0 🖭 Employe	e Self Servic					000	9:50 AM

CHLC Self Service (4.06	.00.08) 1	lest Person	- MADISO	N COUNTY -	Windows Internet	Explorer
				Print		
MARK VON N	IDA,	COUNTY	CLERK			
FRED BATI	HON,	TREASU	RER			
MADISON CO		IIINOIC				
MADISON CO	0111, 11	LLINOIS		Earning	s Statem	ent
Pay # : 0002				Employee	ID : 1669	
Pay Ending Date : Aug-29-2	8008			N	ame : Test Person	
Pay Issue Date : Sep-05-20	008			Add	ress : 123 Somewhe	re
Net Pay \$: 844.14				Loca	ality : Metro, IL 6200	00
				Departm	ent : TREASURER	
Regular Earnings		14.53	74.00	1,075.22	2,237.62	
Vacation Earnings		14.53	3.00	43.59	43.59	
Sick Earnings		14.53	3.00	43.59	43.59	
Dental				9.69	19.38	
IMRF-EE				52.31	104.62	
Fed Tax				135.06	270.12	
FICA-EE				71.47	142.94	
Med-EE				16.72	33.43	
IL State Tax				33.01	66.02	
-				and the second second		
Comp	0.00	0.00	0.00			
Family Sick Days	0.00	0.00	0.00			
Ciek	4.97	3.00	6.00			
Sick	1152	5100	0.01			
🛃 start 🔰 🖉 🖸	© "	C HLC Se	If Service (4.)	0 🦉 HL	C Self Service (4.0	Employee Self Servic

This screen has your leave balances as of the last pay date:



🏉 HLC Self	Service (4.06.	00.08) Test I	Person - MAD	ISON COUN	TY - Window	vs Internet	Explorer	
					Print			
MAD				~				
MAR		IDA, COL	JNTY CLER	К				
FF	RED BATH	ION, TRE	ASURER					
M	ADISON COL	JNTY, ILLIN	OIS					
				му	Leave E	salance	es	
Employee :	1669) , Person Test	., Employee ,	PRIMARY				
Comp	Aug-29-2008	.0000	.0000	.0000	.0000	.0000	.0000	
Family Sick	Aug-29-2008	.0000	.0000	.0000	.0000	.0000	.0000	
Personal	Aug-29-2008	.0000	.0000	.0000	.0000	.0000	.0000	
Sick	Aug-29-2008	.0000	9.8400	3.0000	.0000	.0000	6.8400	
Vacation	Aug-29-2008	.0000	6.1600	3.0000	.0000	.0000	3.1600	
start		0 " ()	HLC Self Servic	e (4.0	C HLC Self Se	rvice (4.0	Employee Self Serv	

This screen list the days you have taken off:

C	HLC Self Servio	:e (4.06.00.08) Tes	t Person - MADISON	COUNTY	- Windows Internet Explore	ſ				
G	💽 - 🙋 h	ttp://highlineapp/selfSer	vice_DEMO/action.enter;	#WEALH			✓ + ₇ ×	Live Search		P -
Fil	e Edit View	Favorites Tools Hel	p							
*	r 🎄 🏉 HLC S	Self Service (4.06.00.08)	Test Person - MADISO				Ô	• 🖾 • 🖷	∮ • 🔂 Page • (🕽 Tools 🔹 🎽
- minin	13-		DYEE			┥ ВАСК	➢ FORWARD	? HELP	the Home	EXIT
4	🐎 My Leav	ve History							<u>j</u>	C 🔒
	Start Date	End Date	Leave Type	Time	Bs					-
	Thu 28-Aug-200	08 Thu 28-Aug-2008	VACATION	1.00	HR					
	Tue 26-Aug-200	8 Tue 26-Aug-2008	SICK	2.00	HR					
	Wed 20-Aug-20	08 Wed 20-Aug-2008	VACATION	2.00	HR					
	Mon 18-Aug-20	08 Mon 18-Aug-2008	SICK	1.00	HR					
					1 - 4 of 4					
Don	e							Scool intrane	t e	100% *
-	start	A 0 0 * 1	A HLC Self Service (4.0		mplovee Self Servic					9:52 AM

My current benefits list all your current benefits:

C	🖉 HLC Self Service (4.06.00.08) Test Person - MADISON COUNTY - Windows Internet Explorer 📃 🖻 🔀												
G	🔊 - 🧕	http://highlineapp/selfServ	ice_DEMO/action.enter;	#WEBEN			✓ 4 ×	Live Search	P -				
Fil	File Edit View Favorites Tools Help												
*	r 🎄 🌈 HLC	Self Service (4.06.00.08)	Fest Person - MADISO				6	• 🖾 • 🖨	🔹 🔂 Page 🔹 🎯 Tools 🔹 🎽				
a nini	13- Nu cur		YEE			🖣 ВАСК	▶ FORWARD	? HELP 1	HOME 💥 EXIT				
	wy cur	Tent Benefits											
	Benefit Plan	Coverage	Policy #	Effective					× *				
Ľľ	DENTAL	EE ONLY	10016	Jul-25-2008	Delta Dental								
	IMRF	IMRF	3034	Jul-25-2008	Illinois Municpial Retirement Fu	nd							
	MED-AFSCME	EE ONLY HIGH	706786	Jul-25-2008	Health Insurance for AFSCME								
					1 - 3 of 3								
	Related Info												
	Image: Search IMRF Online Illinois Municipal Retirement Fund Search IMRF Online Search												
								🧐 Local intranet	🔍 100% 🔹 💡				
1	y start	600 .	GHLC Self Service (4.0	🔮 Emp	oloyee Self Servic				🔇 🖸 🧶 📷 🚏 9:53 AM				

Image: Service_DEMO/action.enter#WEBEN		🗸 🛃 🗙	Live Search	- ۹
e Edit View Pevorites Tools Help				
🔗 🥔 HLC Sel Service (4.06.00.08) Test Person - MADISO		6	• 📓 - 🖶 • 🔂 Pag	e 🔹 🌍 Tools 🔹 🎽
		BACK FORWARD	? HELP 🚮 HOM	e 🗱 exit
Employee Self Service				11000
My Attendance	= ×4039.	22		^
Mu Loovo Bolandon				
My Leave Histori				
My Benefits	_			
My Current Benefits				
Print Former				
C Prime Porms				
Federal W-4 Form				
Illinois W-4 Form				
5.20 Application for IMRF Pension				
IMRF Pension Estimate				=
5.40 Member Application for IMRF Disability				
5.10 IMRF Refund after Separation				
6.11 IMRF Beneficiary Change				
NACO Beneficiary Change Form				
Direct Deposit				~
			S Local intranet	100% T

Print forms allow you to print forms that you may need: