



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
Madison County Administration Building
157 N. Main St. Suite 57 • Edwardsville, IL 62025-1966
Phone (618) 296-4494 • Fax (618) 296-7050
email kmgeschwend@co.madison.il.us

Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Thursday, May 1, 2014*

Re: *Discussion Topics for the Tuesday, May 6, 2014 meeting
At the Administration Building*

-
1. Approval of the Tuesday, April 1, 2014 Committee Meeting Minutes.
 2. Approval of Purchase Orders, Invoices, & Resolutions
 3. Project Status

Administration Building – Roof Replacement
Administration Building – Cleaning and Sealing
Courthouse – Tuck Pointing and Sealing
East Alton Probation – Carpet Replacement
Jail – Apartment Restroom Flooring Replacement
Kiowa Repeater Tower – Generator Replacement
Wood River – File Box Shredding
Wood River – Roof Replacement

4. Request for Use of County Property

Bethalto Church of God requests the use of the Courthouse/Administration Building Plaza for their National Day of Prayer event. Date of the event is May 1st, 2014 12:00pm to 12:30pm.

The Treasurer's Department requests the use of the Administration Building lobby to distribute coffee and donuts for a department training event in the County Board room on May 20 and 22 in the morning.

5. **New Business**

Next meeting at 2:30 pm on Tuesday, June 2, 2014.

Revised: 5-1-2014

cc: Vanessa Jones, Linda Ogden