



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, May 28, 2014*

**Re:** *Discussion Topics for the Tuesday, June 3, 2014 meeting  
At the Administration Building*

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1. Approval of the Tuesday, May 6, 2014 Committee Meeting Minutes.
  2. Approval of Purchase Orders, Invoices, & Resolutions
  3. Project Status

Administration Building – Public Defender’s office repair and book shelf move  
Annex Building – Exterior Concrete Band Repair  
Annex – 2<sup>nd</sup> floor clean out for Probation  
Child Advocacy Center – Display move to Alton Mall  
Courthouse – Tuck Pointing and Sealing  
East Alton Probation – Carpet Replacement  
Wood River – Chillers  
Wood River – EMA garage  
Wood River – Roof Replacement

4. Request for Use of County Property
5. **New Business**

Next meeting at 2:30 pm on Tuesday, July 1, 2014.