



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
Madison County Administration Building
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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Thursday, June 26, 2014*

Re: *Discussion Topics for the Tuesday, July 1, 2014 meeting
At the Administration Building*

1. Approval of the Tuesday, June 3, 2014 Committee Meeting Minutes.
2. Approval of Purchase Orders, Invoices, & Resolutions
3. Project Status

Administration Building – Cleaning and Resealing
Administration Building – Public Defender’s Office Repair
Administration Building – Veteran’s Office Furniture Installation
Annex – 2nd floor clean out for Probation
Courthouse – Tuck Pointing and Sealing
East Alton Probation – Carpet Replacement
Kiowa Repeater Tower – Generator Replacement
Sheriff’s Department – Office Furniture Installation
Wood River – EMA garage
Wood River – Roof Replacement

4. Request for Use of County Property

5. **New Business**

Next meeting at 2:30 pm on Tuesday, August 5, 2014.

Revised: 6-26-2014
cc: Vanessa Jones, Linda Ogden