

BUILDINGS AND FACILITIES MANAGEMENT COMMITTEE

Tuesday, January 8, 2013

PRESENT: S. Adler, M. Madison, M. Burris, B. Malone, J. Dodd, J. Semanisin, R. Alons

OTHERS: K. Geschwend, E. Hiller, D. Mendoza

Mr. Malone moved, seconded by Mr. Alons, to approve the December meeting minutes. **MOTION CARRIED.**

PURCHASE ORDERS AND INVOICES:

The following purchase requests were presented to the committee:

1. The request to purchase professional consulting services for ADA construction project upgrades provided by Sitton Construction Group. The price is not to exceed \$25,000.00.

Mr. Semanisin moved, seconded by Mr. Alons, to approve the request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Burris, Madison, Alons, Semanisin and Dodd. NAYS: None.

2. The request to purchase civil engineering services from Civil Design, Inc., for Madison County Administration Building ADA ramp, and North Entrance upgrades. The cost is \$10,235.00.

Mr. Malone moved, seconded by Mr. Burris, to approve the request as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Burris, Madison, Alons, Semanisin and Dodd. NAYS: None.

3. Change order request for previously approved exterior light fixtures for the Administration Building lighting upgrade. The purchase was originally for \$17,460.00. Additional lighting was purchased for \$1,884.00.

Mr. Madison moved, seconded by Mr. Semanisin, to approve the change order. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Burris, Madison, Alons, Semanisin and Dodd. NAYS: None.

PROJECT STATUS:

Highway Department:

A spare air compressor was taken out to the new shed at the Nike Base and the electric service was installed.

Jail:

The Sheriff's Department purchased a new prescription drug drop box at the jail. Buildings crew installed it in the main lobby for the new drop off program.

Wood River Facility-Fire Alarm System:

The old detection devices have been replaced with new devices on the 2nd, 3rd and 4th floors.

Wood River Facility:

Mandatory Arbitration requested a set of doors to be installed in their north hallway to increase security in their area. The Buildings crew are currently installing them now.

COMMUNITY DEVELOPMENT GRANT:

Administration Building-Interior Lighting Upgrade:

Work is complete.

Administration Building-Exterior Lighting Upgrade:

85% of the replacement lights have been installed.

The following resolution was presented to the committee:

1. Holiday Resolution for the month of February-Presidents Day

Mr. Malone moved, seconded by Mr. Alons, to approve the resolution as presented. **MOTION CARRIED.**

Mr. Semanisin moved, seconded by Mr. Malone, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Burris, Madison, Dodd, Alons and Semanisin. NAYS: None.

Mr. Dodd stated he would like to receive a copy of the bills prior to the meeting, so he can review them ahead of time.

REQUEST FOR USE OF COUNTY PROPERTY:

The Treasurer's Office has requested to use the Administration Building Lobby for the annual real estate tax sale on Wednesday, February 20th and Thursday, February 21st 2013.

Debbie Ming Mendoza, the County Clerk, voiced her concerns to the committee, regarding the sale taking place in that particular location. The committee responded with allowing the sale to take place in the lobby, but suggested that next year a different plan take place.

Riverbend Growth Association is requesting use of the county board room on March 8, 2013 from 8:00-3:30.

The Veterans' Assistance Commission is requesting use of the county board room for the following dates at 6:30 PM:

March 28, 2013

June 27, 2013

September 26, 2013

December 19, 2013

Mr. Burris moved, seconded by Mr. Semanisin, to approve the requests as presented. **MOTION CARRIED.**

K. Geschwend handed out to the committee a list of all the facilities in Madison County. The committee will decide next month on a date to tour these facilities.

Next meeting will be on February 5, 2013 at 2:30 PM.

Mr. Semanisin moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj