

BUILDINGS AND FACILITIES MANAGEMENT COMMITTEE

Tuesday, February 5, 2013

PRESENT: S. Adler, J. Dodd, M. Burriss, B. Malone, R. Alons, J. Semanisin
ABSENT: M. Madison
OTHERS: K. Geschwend, E. Hiller

Mr. Malone moved, seconded by Mr. Alons, to approve the January meeting minutes. **MOTION CARRIED.**

PROJECT STATUS:

Administration Building:

Facilities Management has been working with IT in converting the phone system to a VOIP system. Data drops have been put in where the phone lines were previously installed. The ground, 1st and 2nd floors have been completed.

Administration Building:

The land survey has been completed for the Main Street ramp and north entrance, now the design for this has started.

Administration Building:

The State's Attorney's office did some moving around within their office, the buildings crew helped with the move and did some touch up painting.

Annex:

A meeting took place with the ADA consultant and we are in the process of reviewing projects to make our improvements.

Courthouse:

Buildings crew has moved several judges and a few people in the Circuit Clerk's office to different offices within the building.

Detention Home:

Buildings crew has started pulling the new data wire for the VOIP phones at the home.

Jail:

The rendering company backed into the sally port gate and the gate has been repaired and the rendering company is paying for the repairs.

Jail:

The architects have surveyed the building and Kurt has taken the engineers through the building for the jail assessment needs study.

Wood River Facility:

The old fire alarm detection devices have been removed on the 2nd, 3rd and 4th floors. Kurt met with Siemens to discuss the next phase.

Wood River Facility:

The mandatory arbitration hallway door installation is complete.

COMMUNITY DEVELOPMENT ENERGY GRANT:

Administration Building-Exterior Lighting Upgrade

We are waiting to receive and then install the additional lighting.

The following resolution was submitted to the committee:

1. Resolution to Approve the 2013 Holiday Schedule for the Month of March.

Mr. Alons moved, seconded by Mr. Burriss, to approve the resolution as presented. **MOTION CARRIED.**

The committee agreed to table the facility tour until summer.

USE OF COUNTY PROPERTY:

Planning and Development have 3 requests for use:

1. Use of the county parking lot for an event held on Saturday, April 13, 2013 from 10:00-12:00.
2. Use of the county parking lot for drop off entries on Saturday April 13, 2013 from 10:00-12:00. Other drop offs will occur on Monday, April 15, 2013. Entries will be displayed in foyer through May 8, 2013.
3. Use of county board room 203 on April 22, 2013 from 6:00-8:00 for an awards ceremony.

The Illinois Department of Children and Family Services would like to use the county board room to conduct training on Friday, May 17, 2013 from 10:00-2:30.

The Child Advocacy Center requests permission to display paper dolls in the Administration Building for the month of April.

The 3rd Judicial Circuit Family Violence Council would like to use the Administration Building lobby for a kick off ceremony for child abuse prevention month on April 1, 2013 from 10:00-11:00.

Mr. Burriss moved, seconded by Mr. Dodd, to approve the requests as presented. **MOTION CARRIED.**

PURCHASING APPROVALS AND INVOICES:

1. Capital Project-Request to purchase ADA consulting services from the Sitton Construction Group-\$6,052.50
2. Capital Project-Request to purchase for Annex renovations with Top Priority Roofing, Inc-\$12,447.80
3. Capital Project-Request to purchase for jail assessment with AAIC Inc-\$27,000.00

Mr. Semanisin moved, seconded by Mr. Malone, to approve the purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Malone, Burris, Dodd, Alons and Semanisin. NAYS: None.

The committee agreed the next meeting will be on Tuesday, March 5, 2013 at 2:30.

Mr. Semanisin moved, seconded by Mr. Malone, to adjourn the meeting. **MOTION CARRIED.**

/vlj