

**BUILDINGS AND FACILITIES MANAGEMENT COMMITTEE**

Tuesday, March 5, 2013

PRESENT: J. Semanisin, M. Burris, B. Malone, R. Alons  
ABSENT: S. Adler, J. Dodd, M. Madison  
OTHERS: K. Geschwend, E. Hiller

Mr. Malone moved, seconded by Mr. Burris, to approve the February meeting minutes. **MOTION CARRIED.**

**PURCHASE ORDERS AND INVOICES:**

Capital Project:	Admin Building, Courthouse & Annex:	\$8,516.21
	Jail Assessment	\$27,800.00

Mr. Alons moved, seconded by Mr. Malone, to approve the orders and invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Burris, Malone, Alons and Semanisin. NAYS: None.

**PROJECT STATUS:**

**Administration Building:**

The Buildings Department is assisting IT with the converting of the phone system to the VOIP system. The conversion has required data drops. The 1<sup>st</sup> and 2<sup>nd</sup> floors have been worked on this month.

**Administration Building:**

The design for the ramp and north entrance has started. K. Geschwend plans to meet with CDI later in the week.

**Annex:**

The ADA improvements continue with 2 replacement doors being ordered and the work should start later in the month.

**Detention Home:**

The basement and gym data lines have been installed for the VOIP conversion.

**Jail:**

K. Geschwend has a meeting with AAIC next week to review the initial draft of the jail needs study.

**Wood River Facility:**

Equipment has been ordered for the future elevator modernization project for the fire alarm system.

**Wood River Facility:**

The installation of the corridor doors for Mandatory Arbitration allowed EMA access to the small conference room across the hall from the EOC. The locksets were rekeyed to match EMA's keys.

**COMMUNITY DEVELOPMENT ENERGY GRANT:**

Administration Building-Exterior Lighting Upgrade-Complete

**REQUEST FOR USE OF COUNTY PROPERTY:**

The Land of Goshen Community Market requests permission to use the south plaza of the courthouse, the courthouse electrical outlet, the southeast corner of the courthouse property for their sign and the county parking lot on 2<sup>nd</sup> Street.

Mr. Malone moved, seconded by Mr. Alons, to approve the request. **MOTION CARRIED.**

Next meeting will be on Tuesday, April 2, 2013 at 2:30 PM

Mr. Alons moved, seconded by Mr. Burris, to adjourn the meeting. **MOTION CARRIED.**

/vlj