

**COUNTY INSTITUTIONS COMMITTEE**  
**MEETING MINUTES**  
**Wednesday, July 10<sup>th</sup>, 2013**  
**3:00 P.M.**

PRESENT: N. Petrillo, B. Robertson, L. Ciampoli, R. Alons, M. Madison

ABSENT: K. Novacich, L. Dalton.

OTHERS: S. Dietrich, J. Roth, C. Cohan, S. Horrell, B. Lavite.

A motion to approve the minutes from June's meeting was made by Mr. Alons, second by Ms. Ciampoli. AYES: Petrillo, Robertson, Ciampoli, Alons. NAYS: None. ABSTAIN: Madison.

**EDUCATION:**

None.

**VETERAN'S ASSISTANCE:**

Ms. Lavite reported for the Veteran's Assistance office. Mr. Lavite handed out a flyer for the Upcoming Vet Fair. Mr. Lavite reported 819 Veterans' were serviced in the month of June.

**MENTAL HEALTH:**

Ms. Roth reported for Mental Health. Ms. Roth said the office is working on their Application process. Ms Roth said the office is working on Disaster Training that is coming up

**CHILD ADVOCACY:**

Ms. Cohan handed out CAC monthly report. Ms. Cohan said CAC conducted 50 interviews in the month of June, which is a 26% increase from last year. Ms. Cohan informs Committee her office is currently working on accreditation. Ms. Cohan informed committee CAC has 2 positions, Case Manager and Development Specialist.

**HISTORICAL MUSEUM:**

Ms. Dietrich handed out the budget expenditure analysis. Ms. Dietrich shared with Committee control panel on security system malfunction on 4<sup>th</sup> of July. Ms. Dietrich said she is requesting quotes for a top to the Map cases which will provide more work surface and storage.

Mr. Alons moved, seconded by Mr. Madison, to approve the bills for the month of June. **Motion approved unanimously.**

Mr. Alons moved, seconded by Ms. Ciampoli, to adjourn the meeting. **Motion approved unanimously.**