

COUNTY INSTITUTIONS COMMITTEE
MEETING MINUTES
Wednesday, August 14th, 2013
1:00 P.M.

PRESENT: N. Petrillo, B. Robertson, L. Ciampoli, R. Alons, M. Madison, L. Dalton.

ABSENT: K. Novacich.

OTHERS: S. Dietrich, C. Cohan.

A motion to approve the minutes from July's meeting was made by Mr. Alons, second by Mr. Madison. **Motion approved unanimously.**

EDUCATION:

Provided monthly report.

VETERAN'S ASSISTANCE:

None.

MENTAL HEALTH:

None.

CHILD ADVOCACY:

Ms. Cohan handed out CAC monthly report. Ms. Cohan said CAC conducted 46 interviews in the month of July, which is a 20% increase from last year. Ms. Cohan informed committee CAC will fill both open positions, Case Manager and Development Specialist next week. Ms. Cohan handed out flyers for CAC upcoming events. Ms. Cohan presented a Request to Purchase for 8 Dell computers. A motion to approve Request to Purchase was made by Ms. C second by Ms. Gorman. **Motion approved unanimously.**

HISTORICAL MUSEUM:

Ms. Dietrich handed out the budget expenditure analysis. Ms. Dietrich shared news articles about the Museum. Ms. Dietrich presented Chairman Petrillo a copy of her budget. Ms. Dietrich said the Museum is working with the Circuit Clerk Office sorting old records. Ms. Dietrich said work will soon begin on underground utilities. Ms. Dietrich volunteered to host county Institutions Committee meeting September 11th at 1:00.

Ms. Dalton moved, seconded by Mr. Alons, to approve the bills for the month of July. **Motion approved unanimously.**

Mr. Madison moved, seconded by Mr. Alons, to adjourn the meeting. **Motion approved unanimously.**

/lko