

**EMERGENCY TELEPHONE SYSTEM BOARD  
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting  
January 22, 2014**

**BOARD MEMBERS IN ATTENDANCE**

|                   |  |
|-------------------|--|
| Larry Ringering   | Director, Emergency Management Agency      |
| Terry M. Bell     | Chief, Highland Police Department          |
| Steve Brazier     | County Board Member                        |
| Robert Hertz      | Sheriff, Madison County                    |
| Bud Klaustermeier | Citizen Member                             |
| Rich Schardan     | Retired Chief, Maryville Police Department |

**BOARD MEMBERS ABSENT**

|          |   |
|----------|---|
| Tim Bunt | Chief, Olin Brass and Rosewood Hts. Fire Depts. |
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**STAFF MEMBERS PRESENT**

|                 |                        |
|-----------------|------------------------|
| Terry McFarland | 9-1-1 Coordinator      |
| Dana Burris     | Training Administrator |
| Rob Hursey      | GIS Specialist         |
| George Perica   | Addressing Specialist  |
| Clint Soldan    | Data Base Manager      |
| Ellen Rogers    | Administrative Aide    |

**OTHERS**

Please see Sign In sheet.

Chairman Ringering opened the Emergency Telephone System Board meeting at 10:02 a.m. on January 22, 2014.

### MINUTES

Chairman Ringering asked for action on the December Minutes.

**A motion was made by Mr. Klaustermeier and seconded by Mr. Bell to accept the Minutes. All voted aye.**

### PUBLIC COMMENT

Mark Foley, from the Glen Carbon Police Department, gave an account of an incident at the Glen Carbon PSAP on January 6, 2014. With the recent frigid weather conditions, the Glen Carbon Police Department suffered a broken pipe. Several areas in the building received water damage and the building needed to be evacuated. The dispatch area was relocated to the Madison County Sheriff's Office for four-five days. Because of prior planning and because the Sheriff's Office and Glen Carbon both use StarCom and the New World CAD system, dispatching continued without problems. The only issue was that Maryville and Troy Fire Districts were on a paging system of their own private frequency so the dispatchers would need to pick up a telephone and call to dispatch for those two agencies.

### CLAIMS/PURCHASE ORDER RECOMMENDATIONS

The Claims/Purchase Order Recommendation Report for December was passed around. There were no questions or comments.

**There was a motion by Mr. Schardan to accept the December Claims. The motion was seconded by Mr. Brazier. Roll call was taken and all voted aye.**

### OLD BUSINESS

Chairman Ringering introduced Jeff Kochan and Cory Heuchert to report on the StarCom radio project that will provide radio operability communications between all PSAP's. Jeff Kochan reported that they have met with Wireless USA and obtained quotes. Mr. Ringering thanked Jeff Kochan, Cory Heuchert, and Cale Becker for their efforts on this project. Mr. Kochan asked for approval to proceed with the StarCom radio project at an expense of \$15,425.60.

**There was a motion by Mr. Klaustermeier and seconded by Mr. Bell to approve the expenditure for the StarCom radio project. Roll call was taken and all voted Aye.**

### **COORDINATOR'S REPORT**

Coordinator McFarland introduced and welcomed Sheriff Robert Hertz as the newest member of the Emergency Telephone System Board.

Clint Soldan then reported on the 2013 Statistics for Madison County 9-1-1. He pointed out recent trends including the fact that wireless calls have steadily increased over the past several years.

Coordinator McFarland next asked the Board for approval to send three employees to a two-day Grant Writing class in February, 2014, at the St. Louis County and Municipal Police Academy. There was discussion and questions. The total amount is \$1,275.00.

**There was a motion to approve three employees to attend the Grant Writing class by Mr. Hertz. The motion was seconded by Mr. Bell. All voted Aye.**

Coordinator McFarland then reported on the Southern Illinois Criminal Justice Summit (SICJS) in Effingham, Illinois in February, 2014. Coordinator McFarland requested the Board's approval to attend. The cost is \$328.00.

**There was a motion to approve the expenditure for the SICJS by Mr. Bell. There was a second by Mr. Hertz. There was discussion and questions. All voted Aye.**

Dana Burris then reported on the IDPH Agency Certification. Our office is now required (because we are part of the EMS System) to certify the actual PSAP's and not just the individuals. The applications for certification have been distributed to the PSAP's for their completion by April 1.

Dana Burris also stated that as part of the certification process, the EMDQA is being restarted next month. This entails requesting calls from the PSAP's and sending the taped calls to an outside agency for grading and evaluation. The grading system will indicate whether they are compliant or non-compliant. There were questions and discussion.

Dana Burris then stated that the computer software discussed at last month's meeting has been ordered and does not need approval by committees.

### **CONSOLIDATION**

Coordinator McFarland stated that recently there has been some interest of possible consolidation by some agencies.

### **NEW BUSINESS**

None.

### **ADJOURNMENT**

**Mr. Schardan moved that the meeting be adjourned. Mr. Klaustermeier seconded said motion. The motion passed by unanimous voice vote, with the meeting adjourning at 10:35 a.m.**

### **THE NEXT ETSB MEETING IS:**

**February 26, 2014**

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