

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
November 27, 2013**

BOARD MEMBERS IN ATTENDANCE

Larry Ringering	EMA Director
Terry M. Bell	Highland Police Department
Steve Brazier	County Board
Tim Bunt	Olin Brass and Rosewood Hts. Fire Depts.
Tim Connolly	Granite City Fire Department
Bud Klaustermeier	Citizen at Large
Rich Schardan	Maryville Police Department

BOARD MEMBERS ABSENT

None

STAFF MEMBERS PRESENT

Terry McFarland	9-1-1 Coordinator
Dana Burris	Training Administrator
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Clint Soldan	Data Base Manager
Ellen Rogers	Administrative Aide

OTHERS

Please see Sign In sheet.

Chairman Ringering opened the Emergency Telephone System Board meeting at 10:02 a.m. on November 27, 2013.

MINUTES

Chairman Ringering asked for action on the October Minutes.

A motion was made by Mr. Klaustermeier and seconded by Mr. Brazier to accept the Minutes. All voted aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

The Claims/Purchase Order Recommendation Report for October was passed around. There were no questions or comments.

There was a motion by Mr. Connolly to accept the October Claims. The motion was seconded by Mr. Schardan. Roll call was taken and all voted aye.

OLD BUSINESS

Chairman Ringering discussed protocols for Public Policy and Mr. Klaustermeier shared an example of protocols. There were questions, suggestions and discussion. The draft of Procedures for Public Comment will be brought back to next month's meeting.

PURCHASING APPROVAL

Chairman Ringering reported on the StarComm radio information that was discussed at last month's meeting. Chairman Ringering introduced Jeff Kochan and Lt. Cale Becker who are members of the Tactical Interoperable Communications Plan (TICP) Committee. Mr. Kochan provided information on the radios and the requirements in order to provide radio interoperability communications between all the PSAP's and the costs associated with funding this. There were questions and discussion. Mr. Kochan asked to have pre-approval from the ETSB in order to proceed with obtaining formal quotes.

There was a motion by Mr. Brazier for tentative approval for the StarComm

radios in order to proceed in obtaining a formal bid, not to exceed \$20,000. The motion was seconded by Mr. Connolly. Roll call was taken and all voted aye.

COORDINATOR'S REPORT

Coordinator McFarland asked for approval on the yearly renewal of the GeoComm software. The cost is \$5,400.

There was a motion to approve the GeoComm Software renewal by Mr. Schardan. The motion was seconded by Mr. Klaustermeier. Roll call was taken and all voted aye.

Coordinator McFarland stated that the purchase of computers that was listed on the Agenda will be brought back to the Board next month.

Coordinator McFarland discussed an issue with AT& T. For over a year, the 9-1-1 Office has been invoiced and credited for various large amounts under a separate account number. However, AT & T was unable to determine what this account was for. Within the last few months AT & T determined it was for taxes (on the Opteman) from the original AT & T contract that were never paid or formerly known to be owed. AT & T informed us that approximately \$132,000. was due in taxes. With negotiations with AT & T, they agreed to reduce this amount to approximately \$66,000.

Coordinator McFarland reported that Dana Burris has received a new position in our office which places her as the number two person in charge of the office. Her new title is Training Administrator.

CONSOLIDATION

Nothing reported.

NEW BUSINESS

Mr. Connolly stated that he has sent a letter to Chairman Dunstan stating that he is resigning from this Board effective the first of the year.

ADJOURNMENT

Mr. Klaustermeier moved that the meeting be adjourned. Mr. Connolly seconded said motion. The motion passed by unanimous voice vote, with the meeting adjourning at 10:33 a.m.

THE NEXT ETSB MEETING IS:

December 18, 2013

/esr