



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Thursday, December 3, 2015*

**Re:** *Discussion Topics for the Monday, December 7, 2015 meeting  
At the Administration Building*

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1. Approval of the Monday, November 9, 2015 Committee Meeting Minutes.

2. Project Status

Administration Building – Cleaning and Resealing  
Courthouse – Tuck Pointing and Sealing  
Courthouse – Engineering Services  
Courthouse – Historical Dinner  
Criminal Justice Center – Feeder Wire Replacement  
Detention Home – Lock Replacements  
Detention Home – Camera System Replacement  
Jail – Architectural and Engineering Study  
Museum – Retaining Wall Replacement  
Wood River – Elevator Modernizations  
Wood River – Fire Alarm Replacement

3. Request for Use of County Property

Greater Gateway Association of Realtors requests the use of the County Board room for a Leadership Development Class – Government Affairs 3/24/15 at 9am to 11am.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

Resolution to approve county holidays for 2016

Revised: 12-3-2015

cc: Vanessa Jones, Linda Ogden

**PURCHASE REQUESTS:**

Purchase Request – Administration Building Elevator Pump Unit Replacement

5. **New Business**

Next meeting at 2:30 pm on Monday, January 11, 2015

Revised: 12-3-2015

cc: Vanessa Jones, Linda Ogden