



OFFICE OF THE STATE'S ATTORNEY
MADISON COUNTY, ILLINOIS

Thomas D. Gibbons
State's Attorney

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EMPLOYMENT OPPORTUNITY

Assistant State's Attorney – Child Support Enforcement Division

DATE POSTED: September 13, 2018

CLOSING DATE: October 12, 2018 or until position is filled

QUALIFICATIONS: Candidates must be licensed in Illinois

SALARY: Starting salary is \$45,000

The Madison County State's Attorney's Office is seeking an Assistant State's Attorney to handle child support enforcement cases. Attorneys in the Child Support Enforcement Division represent the Illinois Department of Healthcare and Family Services (HFS) in the establishment of paternity and the establishment, modification, and enforcement of child support orders. Primary duties and responsibilities include:

- Daily/weekly attendance at assigned dockets
- Establish and enforcement of new and/or existing child support orders
- Establish paternity through DNA docket
- Prepare pleadings and responses to motions and research legal issues
- Interact with office staff, court personnel, other government agencies, families needing child support enforcement services, etc.
- Maintain mandatory CLE requirements established by the ARDC and Illinois Supreme Court
- Performs other duties as required or assigned

Benefits include:

- Health, Dental and Life Insurance
- Illinois Municipal Retirement Fund (IMRF) Pension Plan
- Paid vacation and sick leave
- Attorney Registration & Disciplinary Commission (ARDC) dues paid
- Paid Training

Send resume and completed Madison County application form, which may be found on the County website:
<http://www.co.madison.il.us/> to:

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