

-ADVERTISEMENT FOR REQUEST FOR PROPOSALS-

Notice is hereby given that proposals will be received by the Madison County Information Technology Department for **Computer and Laptop Evaluation** at the Madison County Administration Building located at 157 North Main Street, Edwardsville, Illinois.

Specifications, instruction to bidders, bid form and all data necessary to submit a sealed bid may be obtained from the Administrative Services Department, Madison County Administration Building, 157 N. Main St., Suite 154, Edwardsville, IL.

SEALED proposals will be accepted at the Madison County Administration Building, Information Technology Department, 157 N. Main St., Suite 29, Edwardsville, IL no later than **12:00 p.m., Friday, May 5, 2017.**

The right is reserved to reject any or all bids.

Madison County is an "Equal Opportunity Employer".

By Order of the
Madison County Board
Kurt Prenzler, Chairman
Stephen Adler, Deputy County Administrator
Phone: (618) 692-7040 Ext. 4941

REQUEST FOR PROPOSALS

April 21, 2017

MADISON COUNTY GOVERNMENT

Computer and Laptop Evaluation

Madison County Government Computer and Laptop RFP

1. Introduction

Madison County Government is requesting proposals to evaluate vendors for their PC and Laptop procurement through 2020. The selected proposer must demonstrate that they offer products based on industry standards and provides a next business day warranty support.

Madison County intends to proceed with this proposed project if there is a demonstrated cost savings but does not guarantee contract for any or all intended products described herein.

2. Description of Madison County's Computer Needs

Over 90% of Madison County's PC utilizes a small form-factor designed computer with the other 10% comprised of workstations and laptop PCs. The majority of these desktop computers run Microsoft desktop operating systems and departmental software.

3. RFP Details

Please include pricing for the following equipment in your proposals:

Small Form Factor

Size: No Bigger than 11.4" x 3.6" x 13.5"

OS: Windows 10 Pro 64 bit

Processor: i5 7th Generation

Ram: 8 GB single dim

Hard Drive: 256 GB SSD

Optical: DVD Burner

Warranty: 5 year NBD

Onboard Video with at least dual monitor capability and digital display ports

Standard Keyboard and Mouse

USB 3.0

Self-Maintainer Warranty Program

Centralized Driver & Software Updater

Workstation equivalent model

OS: Windows 10 Pro 64 bit

Processor: i7 7th Generation

Ram: 16 GB single dim

Hard Drive: 512 GB SSD

Optical: DVD Burner

Warranty: 5 year NBD

Video Card with at least dual monitor capability and digital display ports

Standard Keyboard and Mouse

USB 3.0

Self-Maintainer Warranty Program

Centralized Driver & Software Updater

Laptop

OS: Windows 10 Pro 64 bit
Processor: i5 7th Generation
Ram: 8 GB single dim
Hard Drive: 256 GB SSD
Monitor: 14" monitor with no less the 1600 x 1200 resolution
Display port or mini display port
Battery: 6 cell battery
Bag: Canvas bag that fits laptop
Warranty: 5 year NBD
USB 3.0
Self-Maintainer Warranty Program
Centralized Driver & Software Updater

Ultrabook less than 3 lbs

OS: Windows 10 Pro 64 bit
Processor: i5 7th Generation
Ram: 8 GB single dim
Hard Drive: 256 GB SSD
Monitor: 14" monitor with no less the 1600 x 1200 resolution
Display port or mini display port
Battery: 6 cell battery
Bag: Canvas bag that fits laptop
Warranty: 5 year NBD
USB 3.0
Self-Maintainer Warranty Program
Centralized Driver & Software Updater

Optional Equipment

Monitor: 22" & 24"
Docking Station for laptop with Ethernet, USB 3.0, DVI, Display Port & Power

The written proposal provided to Madison County should emphasize the costs for the equipment specified, special program offerings available, industry awards received and value added services.

4. REQUEST FOR PROPOSALS

- A. Madison County Government (Owner) proposes to retain a qualified vendor for the previously outlined proposal. Interested parties are invited to submit a proposal for the Owner's consideration.
- B. Five (5) copies of this proposal must be submitted to and received by the office listed below no later than 12:00 PM May 5, 2017

Brian Rezabek – Support Desk and PC Support
Madison County Information Technology
157 N. Main Street, Suite 29
Edwardsville, IL 62025

- C. The Owner will evaluate each proposal and select the Firm that is best suited for this project.

Questions regarding this RFP may be submitted to Brian Rezabek at (618) 296-3313 or by email to bjrezabek@co.madison.il.us.
- D. Any response to this proposal shall be at the responder's sole and exclusive cost. The Owner reserves the right to reject any and all submissions and to waive defects in any submissions.

5. SELECTION PROCESS

- A. Sealed bids will be opened and read aloud at 1:00 p.m. Friday, May 5th in the Madison County Board Committee Room which is located on the first level of the Administration Building in Suite 145.
- B. The Owner intends to award the contract to the qualified Firm that best demonstrates the lowest price, resources and methods to perform the needed services.
- C. Evaluation Criteria:

The Owner's evaluation committee will rate each submittal based on the following general factors:
 - 1. Equipment Specifications
 - 2. Cost
 - 3. Warranty Program
 - 4. Product availability
 - 5. Product Life Cycle
- D. From the complete group of submitting Firms, the committee will rank a limited number of Firms as finalists, depending upon the number of qualified Proposals received.
- E. This proposer if selected will be required to enter into a non-disclosure agreement with Madison County Government.

6. FORM OF RESPONSE

Responses to this request should be specific and precise with adequate detail to describe your proposed project. Limit your responses to the information requested by each section. Any additional information that you wish to submit should be included in a separate section marked "Supplemental Information."

- A. Letter of Interest – a letter signed by an owner, officer, or authorized agent of the Firm, acknowledging and accepting the terms and conditions of this proposal.

- B. Executive Summary
 - 1. Principal place of business and office location for this project
 - 2. Website address, email, telephone and fax numbers
 - 3. Summary of qualifications relevant to this project

- C. Equipment Pricing Summary
 - 1. Equipment Specifications and Models
 - 2. Equipment Quotes