



CAREER OPPORTUNITY

Job Title: Application Support and Programming I
Department: Information Technology
Reports To: Manager of Applications and Programming
Location: 157 North Main St. Suite 029, Edwardsville, IL 62025
Starting Salary: Madison County AFSCME Pay Step Plan Grade 13- \$26.61/hr
Hours of Work: Monday – Friday, 8:30 a.m. - 4:30 p.m.
Closing Date: February 15, 2019

QUALIFICATIONS

- Education: An Associate's degree in a relevant field (or equivalent experience)
- Experience: Three (3) years related experience is required
- Madison County, IL residency requirements must be met within 6 months of hire

EXAMPLES OF DUTIES AND RESPONSIBILITIES

- Support of distributed and network based applications
- Creation of custom reports and analytics
- Assists with the development of computer program requirements and applications
- Assists users with special operating instructions and procedures
- Liaison between I.T. and other County departments, non-County entities and software vendors
- Assists with conversions to new system/application software
- Uses creative and innovative skills to design new systems and enhance existing systems
- Programming custom applications and solutions
- Writes, analyzes, modifies and upgrades programs for various applications as assigned by supervisor
- Evaluates and recommends solutions for purchase
- Documents specifications for reference
- Monitors the security plan and implements best security practices for applications and programming
- Performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above

Qualified individuals please submit applications to:

Rob Dorman - Madison County Director of Information Technology, 157 N. Main St. Ste 029, Edwardsville, IL 62025 or Jobs@co.madison.il.us

Visit <https://www.co.madison.il.us/jobs> for application and full posting.