



## CAREER OPPORTUNITY

**Job Title:** Jail Nurse- Full Time  
**Department:** Sheriff/Jail  
**Reports To:** Infirmary Charge Nurse  
**Location:** 405 Randle, Edwardsville, IL 62025  
**Starting Salary:** Madison County AFSCME Pay Step Plan Grade11- \$24.56/hr  
**Hours of Work:** Monday – Friday 2:00 pm – 10:00 pm - with weekend rotation  
**Closing Date:** February 25, 2019

### QUALIFICATIONS

- Graduation from an accredited School of Nursing L.P.N./R.N., 2 year Associate Degree, or 4 year degree program
- Licensed by the State of Illinois in their respective graduate program.
- Madison County, IL residency requirements must be met within 6 months of hire

### EXAMPLES OF DUTIES AND RESPONSIBILITIES

- performs medical screening and examination of all new inmates according to D.O.C. regulations
- holds a daily sick call for any and all inmates needing medical attention according to D.O.C. regulations(i.e.), takes blood pressure, changes/applies dressings, starts medications according to protocol or doctors' orders)
- utilizes good charting skills in order to maintain and update inmate medical records
- uses excellent knowledge of medications and their purposes in order to dispense inmate medications for a 24 hour period
- assists in medication record keeping and ordering of stock medications in a cost effective and efficient manner
- assists in setting up for doctor's sick call and addressing the doctors needs during sick call
- draws blood for various tests and assists the Madison County Court system, with blood draws, if needed
- Utilizes excellent judgment skills and well-defined assessment skills in the ability to recognize true medical problems, conditions and emergencies
- performs other duties as required or assigned which are reasonably within the scope of the duties enumerated above

### Qualified individuals please submit resume and applications to:

Jaimie Linton, Madison County Sheriff's Department, 405 Randle, Edwardsville, IL 62025, - or [jmlinton@co.madison.il.us](mailto:jmlinton@co.madison.il.us)

Visit <http://www.co.madison.il.us/jobs> for application and full posting.