

**CSBG Advisory Council**  
**Minutes of Meeting**  
**February 16, 2016**

Members Present: Amy Meyer, Ben McCall, Scott Rose, Larry Bloemker, Maura Wuellner, Chad Rollins, Bessie Palmer-Harris, Larry Wise, Randall Viessman, Polly Curtin, and Margarett Trushel.

Members Absent: Debby Edelman, Jennifer Roth, Anne Tyree and Alan Winslow.

Staff Present: Joe Bolt and Amy Lyerla.

Chairman Amy Meyer called the meeting to order at 3:30 pm and made roll call.

Chairman Meyer asked members review the minutes from the previous meeting (page 2-3) on December 21, 2015 and place them on file at MCCD. Ms. Wuellner made motion to approve the minutes with a second from Mr. Rollins. The motion was approved.

No public comments were made.

Mr. Bolt reported on the CSBG activities as of February 9, 2016 for the 2015 CSBG program year. Referring to the client activity report on page 4, members discussed several of the work programs showing low/high levels of participation. Madison County will be filing for a modification to reflect the current services and budget projections. Mr. Bolt informed that CSBG just received approval from our Modification # 1 submitted back in July 2015.

Page 5 of the packet includes the demographic characteristics of people served so far during the 2015 program year. Ms. Trushel requested explanation for question number 4 of total unduplicated number of persons about whom no characteristics were obtained. Mr. Bolt explained that several of the food pantries do not complete an application however they provide us with daily sign in sheets and those numbers are reported in question number 4 of the Section G report. It was also pointed out that the majority of persons served is a single middle aged African American female with high school diploma/GED certificate and that more than half our of clients have income.

Page 6 indicates the budget showing all funds expended so far in 2015 - MCCD has currently spent \$408,826.05 (68%) of the 2015 allocation of \$598,630.00. The individual program categories spent for Program Support is at 69% expended, Direct Client assistance is at 76%, Administration at 24%, and Category D – Skills Training is at 70% expended.

Mr. Bolt briefly commented on the Organizational Standards. All board members should have reviewed Category 3 – Community Assessment, a link was sent on email providing the website and access to the CSBG Organization Standards. This standard refers to a Community Needs Assessment, assessing both needs and resources in the community. The assessment collects current data specific to poverty and its prevalence related to gender, age, and race/ethnicity. Madison County collects and analyzes both qualitative and quantitative data within our county.

Madison County is governed by the CSBG Advisory Council – tripartite board consisting of 15 members, 5 public officials, 5 private officials and 5 client representatives. The CSBG Advisory Council reviews the Assessment along with Community Action Plan and votes to accept and submit.

Our guest speaker was David Harrison, Madison County Community Development Transitional Housing Manager/Partnership to End Homelessness Coordinator to discuss the Poverty Summit. Madison County Community Development has contracted with SIUE Institute for Urban Research to raise awareness of the issues and work toward possible local solutions to alleviate homelessness and poverty in the county. Also to plan, market and hold a county-wide event which would begin a dialogue among various factions of the community – businesses, government, private non-profits, academia and the general public.

IUR has reviewed Community Development's assessments including the homeless point in time count, needs assessment used in the strategic plan and community action plan as well as the consumer survey for current and former CSBG clients. Currently IUR is developing a follow up survey for county partners and various social service agencies with to help with the opportunities and/or solutions assessment which should be completed and sent out in the next 2 to 3 2 weeks. A Poverty Summit will be held on Thursday, April 21, 2016 at the LCCC NO Nelson Campus in Edwardsville. This full-day event will include breakout sessions and sharing of data, summarize problems and future steps from the assessments. Survey information and summit event will be passed along to members for their input and attendance.

There being no further business Ms. Trushel made a motion to adjourn, second by Mr. Viessman. The CSBG Advisory Council meeting was adjourned. The next CSBG Advisory Council meeting will be Monday, April 18, 2016.