

**EMERGENCY TELEPHONE SYSTEM BOARD
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting
March 25, 2015**

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BOARD MEMBERS IN ATTENDANCE

Larry Ringering	Director, Emergency Management Agency
Steve Brazier	County Board Member
Robert Hertz	Citizen Member
Rich Schardan	Retired Chief, Maryville Police Department

BOARD MEMBERS ABSENT

Terry M. Bell	Chief, Highland Police Department
Tim Bunt	Chief, Olin Brass and Rosewood Hts. Fire Depts.
Bud Klaustermeier	Citizen Member

STAFF MEMBERS PRESENT

Terry McFarland	9-1-1 Coordinator
Dana Burris	Training Administrator
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Clint Soldan	Data Base Manager
Ellen Rogers	Administrative Aide

OTHERS

Please see Sign In sheet.

Chairman Ringering opened the Emergency Telephone System Board meeting at 10:02 a.m. on March 25, 2015.

MINUTES

Chairman Ringering asked for action on the February 25, 2015 Minutes.

A motion was made by Mr. Hertz and seconded by Mr. Schardan to accept the Minutes. All voted aye.

PUBLIC COMMENT

None.

CLAIMS/PURCHASE ORDER RECOMMENDATIONS

The Claims/Purchase Order Recommendation Report for March was passed around. There were no questions or comments.

There was a motion by Mr. Brazier to accept the Claims. The motion was seconded by Mr. Hertz. Roll call was taken and all voted aye.

OLD BUSINESS

Mr. Hertz asked about the demonstration for the Pro QA. Dana Burris stated it is scheduled in April.

COORDINATOR'S REPORT

Coordinator McFarland introduced Dana Burris who provided an update on the Quality Assurance program. She has researched companies who provide this service and contacted the Illinois Department of Public Health, the EMS Coordinator and surrounding 9-1-1 systems in reference to costs, and how they handle quality assurance. She stated this office is considering individuals that would do quality assurance and be paid on a per call basis. Coordinator McFarland noted that it would be beneficial to purchase a 9-1-1 recording system to assist with providing random calls for quality assurance review. There were questions and discussion.

Coordinator McFarland stated that he has been attending many of the 9-1-1 Services Advisory Board Meetings in Springfield, IL. The deadline is April 1st for that Board to provide a draft of the new legislation to the full Illinois Congress and Governor. As of now, it appears that it will be mandated that a County of our size will need to reduce the number of PSAP's by half. There were questions and discussion.

NEW BUSINESS

None.

EXECUTIVE SESSION

5 ILCS 120/2 (Open Meetings Act) Section 2, Subsection C-1
(Exceptions) (Employment/Appointment Matters)

Chairman Ringering asked for a motion to go into Executive Session. Motion was made by Mr. Schardan to adjourn to Executive Session for employment matters. The motion was seconded by Mr. Hertz. All voted aye. The Board adjourned to Executive Session at 10:46 a.m.

During the Executive Session all left the room except Board Members, Coordinator McFarland and Dana Burris.

Motion to return to regular session was made by Mr. Hertz and seconded by Mr. Schardan. Roll call was taken and all voted aye. The ETSB returned to regular session at 11:19 a.m.

Coordinator's Report – continued

Coordinator McFarland added that he stayed overnight Monday and plans to spend tonight in Springfield, Illinois in order to be at the 9-1-1 Advisory Board Meetings first thing in the morning.

Dana Burris stated the Pro QA demonstration will be held here, April 7th at 8:30 a.m. if any Board members would like to attend.

ADJOURNMENT

Mr. Hertz moved that the meeting be adjourned. Mr. Schardan seconded said motion. The motion passed by unanimous voice vote, with the meeting adjourning at 11:23 a.m.

THE NEXT ETSB MEETING IS:

April 22, 2015

/esr