

**CSBG Advisory Council**  
**Minutes of Meeting**  
**July 20, 2015**

Members Present: Amy Meyer, Ben McCall, Scott Rose, Larry Bloemker, Maura Wuellner, Anne Tyree, Margarett Trushel, Alan Winslow, Larry Wise, Jennifer Roth and Randall Viessman.

Members Absent: Chad Rollins and Bessie Palmer-Harris,

Staff Present: Joe Bolt and Amy Lyerla.

Chairman Amy Meyer called the meeting to order at 3:30 pm and made roll call. Chairman Meyer welcomed everyone and introductions were made as several new board members were present.

Chairman Meyer asked the members to review the minutes from the previous meeting on March 16, 2015 and place them on file at MCCD. Since there was not quorum for the May 18, 2015 Advisory Council, no meeting or business was conducted. Ms. Lyerla requested spelling correction for new board member Margarett Trushel, Mr. Wise made motioned to approve the minutes with correction with a second from Ms. Wuellner. The motion was approved.

No public comments were made.

Ms. Lyerla reported on the CSBG activities for the 2014 CSBG program year which was from January 1, 2014 to June 30, 2015. Referring to the client activity on page 3 all work programs met or exceeded set goals, page 4 of the packet includes the demographic characteristics of people served during the 2014 program year and page 5 indicates budget showing all funds expended for 2014.

Ms. Lyerla reported on the status of the activities for the 2015 CSBG program year which began January 1, 2015 and runs through March 30, 2016. Since the 2014 CSBG program overlapped into the 2015 CSBG program year, this year's activities are relatively low for the second quarter. On page 6 of the packet indicates persons served under each work program, page 7 includes the demographic characteristics of people served so far in 2015 program year. On the budget side on page 8, MCCD has currently spent \$79,885.36 (14%) of the 2015 allocation of \$588,390.00. This dollar amount does not indicate the additional modification for our budget. CSBG just submitted a modification for the 2015 CSBG program for an increase in funding for a new total funded amount of \$598,630.00, which is a \$10,240.00 increase. The increase is from a combination of \$5,000.00 for Training & Technical Assistance (T/TA) and the \$5,240.00 is the result of the revised 2015 CSBG allocation. The amount shown will not be corrected until the State of Illinois has approved the modification. So far in the individual program categories the Program Support is at 13% expended, Direct Client assistance is at 15%, Administration at 1%, and Category D – Loan Program/Skill Training at 18% expended. Again these expenditures are low because we had been working on the 2014 CSBG program year.

Mr. Bolt explained that as of July 1, 2015 MCCD was shutting down its Community Services Block Grant, Low-Income Heating & Energy Assistance Program and the Weatherization Program services and financial support for the until further notice as a result of the inability of the governor and members of the Illinois Legislature to reach an agreement on the 2016 fiscal year budget. These programs are passed through the State of Illinois and with no current state budget in place there is no access to this funding. All of our outreach sites will be closed and our contracted agencies will not be allowed to make appointments or provide assistance.

Ms. Lyerla reported on the status of the 2016 CSBG application. Currently working on the Needs Assessment, Strategic Plan and Community Action Plan for submission which is due end of August. Ms. Lyerla recommended the approval of the advisory council to submit this application in August since we won't meet again until after the due date. Chairman Meyer made a motion to submit the 2016 CSBG Community Action Plan with a second from Mr. Bloemker. The motion was approved.

Chairman Meyer reported that the By-laws Committee met and reviewed the current by-laws and has made a few changes to them. Advisory Council members were sent the new revisions and asked for comments – Under Government Section, Article V part 2 need to make a correction to read Minutes of the previous meeting shall be mailed or emailed to all members before the next meeting and shall be made available to the public on request. With correction being added, Chairman Meyer made a motion to accept the revised changes to the by-laws with a second from Mr. Rose. The motion was approved.

Chairman Meyer reported that the Nominating Committee is recommending 2 new Advisory Council members to join, Ms. Polly Curtin from Riverbend Head Start & Family Services representing the client sector and Ms. Debby Edelman from Lewis & Clark Community College representing the private sector. With no additional remarks, Chairman Meyer made a motion to accept the Nominating Committee's selection of new board members with a second from Mr. Rose. The motion was approved.

The Scholarship Committee met, reviewed and has selected 14 students for the 2015 CSBG Scholarship. There was some discussion on whether to host the awards ceremony despite there being no funds to award to the students. CSBG staff will contact the schools and will relay information back to the Advisory Council.

There being no further business Chairman Meyer made a motion to adjourn, second by Mr. Bloemker. The CSBG Advisory Committee meeting adjourned.