



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, February 3, 2016*

**Re:** *Discussion Topics for the Monday, February 8, 2016 meeting at 2:30 pm  
At the Administration Building*

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1. Approval of the Monday, January 11, 2015 Committee Meeting Minutes.
2. Project Status
  - Courthouse – Engineering Services
  - Detention Home – Camera System Replacement
  - Jail – Camera Replacement
  - Jail – Architectural and Engineering Study
  - Wood River – Elevator Modernizations
  - Wood River – Health Department Carpet Replacement
3. Request for Use of County Property
  - Mental Health requests the use of the Administration building 1<sup>st</sup> floor lobby for the annual Child Abuse Awareness month April 1<sup>st</sup>. There will be vendor tables and the press will be in attendance.
4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

Resolution for emergency repair to the Administration Building Service Elevator

**PURCHASE REQUESTS:**

Purchase Request to remove carpet in the Health Dept. Lobby and Main Hall.

Revised: 2-3-2015  
cc: Vanessa Jones, Linda Ogden

5. **New Business**

Next meeting at 2:30 pm on Monday, March 7, 2016

Revised: 1-6-2015

cc: Vanessa Jones, Linda Ogden