



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
Madison County Administration Building
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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Thursday, January 29, 2015*

Re: *Discussion Topics for the Tuesday, February 3, 2015 meeting
At the Administration Building*

1. Approval of the Tuesday, January 6, 2015 Committee Meeting Minutes.

2. Project Status

Administration Building – Cleaning and Resealing
Administration Building – Planning and Development Lab Demo
Courthouse – Tuck Pointing and Sealing
Wood River – Emergency Equipment Storage Building
Wood River – Employment and Training
Wood River – Basement Chiller Replacement
Wood River – State’s Attorney File Storage

3. Request for Use of County Property

The Third Judicial Circuit Family Violence Prevention Council requests the use of the Administration Building lobby on Wednesday, April 1st at 9:30am for the Annual Child Abuse Awareness Kick Off.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

RESOLUTIONS:

5. **New Business**

Next meeting at 2:30 pm on Tuesday, March 3, 2015

Revised: 1-29-2015
cc: Vanessa Jones, Linda Ogden