



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
Madison County Administration Building
157 N. Main St. Suite 57 • Edwardsville, IL 62025-1966
Phone (618) 296-4494 • Fax (618) 296-7050
email kmgeschwend@co.madison.il.us

Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Thursday, February 26, 2015*

Re: *Discussion Topics for the Tuesday, March 3, 2015 meeting
At the Administration Building*

1. Approval of the Tuesday, February 3, 2015 Committee Meeting Minutes.

2. Project Status

Administration Building – Cleaning and Resealing
Courthouse – Engineering Services
Courthouse – Tuck Pointing and Sealing
Detention Home – Door Lock and Hardware Replacement
Detention Home – Chiller Replacement
Highway – Carpet Replacement
Jail – Needs Assessment Study
Wood River – Emergency Equipment Storage Building
Wood River – Employment and Training
Wood River – Basement Chiller Replacement
Wood River – Health Department Corridor Doors

3. Request for Use of County Property

- The Child Advocacy Center requests permission to display paper children and a wooden pinwheel in the Administration Building lobby for Child Abuse Prevention Month. The display would remain for the entire month of April.
- Planning and Development requests the use of multiple county areas for their annual events. The events are as follows.

Shoeman Shoe Collection	3/30/15-4/10/15	Admin Bldg lobby; collection bins
Trashformations set up	4/10/15-4/11/15	Admin Bldg lobby
Tab Top Tally	4/11/15	Admin Bldg parking lot
Trashformations Display	4/13/15-4/25/15	Admin Bldg lobby and Board room

Revised: 2-26-2015

cc: Vanessa Jones, Linda Ogden

Student Sustainability Summit 4/18/15 Admin Bldg lobby and Board room

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

RESOLUTIONS:

PURCHASE REQUESTS:

5. **New Business**

Next meeting at 2:30 pm on Tuesday, April 7, 2015

Revised: 2-26-2015

cc: Vanessa Jones, Linda Ogden