



Madison County Government
Facilities Management

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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Wednesday, March 2, 2016*

Re: *Discussion Topics for the Monday, March 7, 2016 meeting at 2:30 pm
At the Administration Building*

1. Approval of the Monday, February 9, 2016 Committee Meeting Minutes.

2. Project Status

Administration Building – Elevators
Administration Building – IT Data Center
Courthouse – Engineering Services
Detention Home – Camera System Replacement
Freeman School – Sewer Issues
Jail – Architectural and Engineering Study
Wood River – Elevator Modernizations
Wood River – Health Department Carpet Replacement
Wood River – Morgue AC Replacement

3. Request for Use of County Property

Ameren is requesting an easement on our property at Animal Control for a natural gas line. In turn for the easement Ameren will install a new natural gas line to our building for us to utilize.

Child Advocacy Center is requesting permission to hang a display in the Administration Building Lobby for the month of April in recognition of child abuse Awareness Month.

Alpha Xi Delta at Southern Illinois University Edwardsville requests that Madison County change exterior spotlights to blue for the month of April in honor of National Autism Awareness Month. Facilities Management has found an economical solution to changing the exterior spotlights to blue for this purpose if so approved.

Revised: 3-2-2016

cc: Vanessa Jones, Linda Ogden

The Wagner Potter Association requests permission to place signage on the courthouse lawn for their pottery sale. The sign will be up April 22nd through May 1st.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

RESOLUTIONS:

Resolution for emergency repair to the Administration Building Service Elevator

PURCHASE REQUESTS:

Change Order – Replace wet sprinkler system with pre-action sprinkler system for IT Server Room Upgrade

5. **New Business**

Next meeting at 2:30 pm on Monday, April 11, 2016

Special Meeting, before committee meeting, at 1:30 pm on Monday, March 7, 2016 to review the Courthouse Engineering Study.