



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
157 N. Main St. Suite 57 • Edwardsville, IL 62025-1966  
Phone (618) 296-4494 • Fax (618) 296-7050  
email [kmgeschwend@co.madison.il.us](mailto:kmgeschwend@co.madison.il.us)

*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, April 6, 2016*

**Re:** *Discussion Topics for the Monday, April 11, 2016 meeting at 2:30 pm  
At the Administration Building*

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1. Approval of the Monday, March 7, 2016 Committee Meeting Minutes.

2. Project Status

AT&T Fiber Conduits – Multiple Buildings  
Administration Building – Elevators.  
Administration Building – IT Data Center.  
Courthouse – Engineering Services.  
Detention Home – Door Lock Replacements.  
Jail – Architectural and Engineering Study.  
Wood River – Employment and Training – HVAC Replacement.  
Wood River – Health Department Carpet Replacement.  
Wood River – Morgue AC Replacement.  
Wood River – Fire Alarm Replacement

3. Request for Use of County Property

Challenge Unlimited has submitted a proposal to occupy the Administration Building Cafeteria. They would provide breakfast and lunch offerings.

Goshen Market requests use of various areas around the Courthouse on the St. Louis St side for their 2016 market season.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

Revised: 4-6-2016

cc: Vanessa Jones, Linda Ogden

**PURCHASE REQUESTS:**

Change Order – Replace wet sprinkler system with pre-action sprinkler system for IT Server Room Upgrade

Purchase Request - Rebuild elevator DC generator at the Wood River Facility

5. **New Business**

Next meeting at 2:30 pm on Monday, May 9, 2016