



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, June 1, 2016*

**Re:** *Discussion Topics for the Monday, June 6, 2016 meeting at 2:00 pm  
At the Administration Building*

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1. Approval of the Monday, May 9, 2016 Committee Meeting Minutes.
2. Project Status
  - Annex Building – 2<sup>nd</sup> Floor Remodel
  - Administration Building – Freight Elevator
  - Administration Building – IT Data Center
  - Courthouse – Engineering Services
  - Jail – Architectural and Engineering Study
  - Wood River – Elevator Repair
  - Wood River – Fire Alarm Replacement
3. Request for Use of County Property
4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

Resolution to Award a Professional Services Contract for Engineering Services for the Renovation of the Madison County Courthouse

Resolution Modifying a Contract for Janitorial Services for Designated Madison County Facilities

**PURCHASE REQUESTS:**

Purchase Request for Asbestos abatement 2<sup>nd</sup> Floor Annex Building

Purchase Request for Replacing Failed Wiring from Elevator Generator to Elevator Controller

6. **New Business**

Next meeting at 2:30 pm on Monday, July 11, 2016