



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, July 6, 2016*

**Re:** *Discussion Topics for the Monday, July 11, 2016 meeting at 2:00 pm  
At the Administration Building*

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1. Approval of the Monday, June 6, 2016 Committee Meeting Minutes.
2. Project Status  
  
Annex Building – 1<sup>st</sup> and 2<sup>nd</sup> Floor Remodel  
Administration Building – Freight Elevator  
Administration Building – Café  
Circuit Clerk – Collinsville Court Closure  
Courthouse – Engineering Services  
Criminal Justice Center – Air Conditioner Compressor Replacement  
Jail – Architectural and Engineering Study  
Wood River – Health Department – Practice Drill – Medicine Disbursement  
Wood River – Fire Alarm Replacement
3. Request for Use of County Property
4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

Resolution to authorize the purchasing of electric power from a retail electric supplier

**PURCHASE REQUESTS:**

Emergency Generator Radiator Repair for the Administration Building Emergency Generator

Revised: 7-6-2016  
cc: Vanessa Jones, Linda Ogden

6. **New Business**

Next meeting at 2:00 pm on Monday, August 8 2016

Revised: 6-1-2016

cc: Vanessa Jones, Linda Ogden