



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Wednesday, July 1, 2015*

Re: *Discussion Topics for the Monday, July 6, 2015 meeting
At the Administration Building*

1. Approval of the Monday, June 8, 2015 Committee Meeting Minutes.

2. Project Status

Administration Building – IT Office
Administration Building – Cleaning and Resealing
Administration Building – Cooling Tower Repair
Courthouse – Tuck Pointing and Sealing
Courthouse – Engineering Services
Criminal Justice Center – Power Outage
Detention Home – Door Lock and Hardware Replacement
Highway Department – Salt Shed Repairs
Jail – Needs Assessment Study
Wood River – Employment and Training
Wood River – Roof Replacement
Wood River – Elevator Repairs

3. Request for Use of County Property

HeplerBroom, LLC requests the use of the Courthouse entrance, security lobby, and 3rd floor asbestos court room for a promo video shoot. Date requested is Saturday, August 1st, 2015 from 7:30am to 2pm. 15 participants will be involved. Video equipment including a glidecam will be used.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

Revised: 7-1-2015

cc: Vanessa Jones, Linda Ogden

RESOLUTIONS:

Resolution to Award Contract for the Madison County Information Technology Data Center Upgrade

Resolution to Award a Professional Services Contract for Architectural Services for the Renovation of the Madison County Jail

PURCHASE REQUESTS:

Emergency Cooling Tower Repair – Administration Building

Engineering Services – Courthouse Engineering Study

HVAC Replacements – Wood River Employment and Training

5. **New Business**

Next meeting at 2:30 pm on Monday, August 3, 2015

Revised: 7-1-2015

cc: Vanessa Jones, Linda Ogden