



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
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Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Wednesday, September 7, 2016*

Re: *Discussion Topics for the Monday, September 12, 2016 meeting at 2:00 pm
At the Administration Building*

1. Approval of the Monday, August 8, 2016 Committee Meeting Minutes.

2. Project Status

Annex Building – 1st and 2nd Floor Remodel
Administration Building – Elevator Issues
Administration Building – Cooling Tower Fan Replacements
Administration Building – State's Attorney Remodel
Courthouse – Engineering Services
Jail – Architectural and Engineering Study
Janitorial Contract – All Buildings
Museum – Roof Replacement
Wood River – Health Department – Air Conditioners

3. Request for Use of County Property

Madison County Wives, in partnership with the Madison County Sheriff's department, has requested the use of the Administration Building large parking lot for a Trunk or Treat event to be held October 22, 2016

AJ French requests the use of the Wood River front lawn (flagpole area) for a 'Prayer Gathering and Restoration Rally'. The space used will have areas with Prayer stations to be set up. The nature of the event will be lifting individuals up in prayer and rallying for the restoration of Brad Lavite's civil rights. There will be 20+ participants and the day requested is September 16th from 8:30am – 10:30pm

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

Revised: 9-7-2016

cc: Vanessa Jones, Linda Ogden

INVOICES:

RESOLUTIONS:

Resolution to Award a Professional Services Contract for Engineering Services for the Renovation of the Madison County Courthouse

Emergency Replacement of Hydraulic Cylinder on the #1 Passenger Elevator at the Madison County Administration Building

PURCHASE REQUESTS:

Emergency Purchase Request for Emergency Repairs to the Cooling Tower at the Madison County Administration Building

6. **New Business**

Next meeting at 2:00 pm on Monday, October 10, 2016