



Madison County Government  
**Facilities Management**

*Kurt M Geschwend* • Building Administrator  
Madison County Administration Building  
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*Alan J. Dunstan*  
County Board Chairman

**MEMO**

**To:** *Members of the Buildings & Facilities Management Committee*

**From:** *Kurt Geschwend, Building Administrator*

**Date:** *Wednesday, September 2, 2015*

**Re:** *Discussion Topics for the Tuesday, September 8, 2015 meeting  
At the Administration Building*

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1. Approval of the Monday, August 10, 2015 Committee Meeting Minutes.
2. Project Status
  - Administration Building – Cleaning and Resealing
  - Administration Building – Mental Health Door
  - Annex – Community Development Door
  - Courthouse – Tuck Pointing and Sealing
  - Courthouse – Engineering Services
  - Courthouse – Circuit Clerk Door Locks
  - Detention Home – Door Lock and Hardware Replacement
  - Jail – Needs Assessment Study
  - Wood River – Public Defender Storage
  - Wood River – Roof Replacement
  - Wood River – Elevator Repairs
3. Request for Use of County Property
4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

**INVOICES:**

**RESOLUTIONS:**

**PURCHASE REQUESTS:**

CJC – Feeder Wire Replacement

5. **New Business** - Next meeting at 2:30 pm on Monday, October 5, 2015

Revised: 9-2-2015

cc: Vanessa Jones, Linda Ogden