



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
Madison County Administration Building
157 N. Main St. Suite 57 • Edwardsville, IL 62025-1966
Phone (618) 296-4494 • Fax (618) 296-7050
email kmgeschwend@co.madison.il.us

Alan J. Dunstan
County Board Chairman

MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Wednesday, October 7, 2015*

Re: *Discussion Topics for the Tuesday, October 13, 2015 meeting
At the Administration Building*

1. Approval of the Monday, September 8, 2015 Committee Meeting Minutes.

2. Project Status

Administration Building – Cleaning and Resealing
Annex – Community Development Door
Courthouse – Tuck Pointing and Sealing
Courthouse – Engineering Services
Detention Home – Door Lock and Hardware Replacement
Jail – Needs Assessment Study
Jail – Air Conditioner Compressor Replacement
Wood River – Health Department
Wood River – Roof Replacement
Wood River – Elevator Repairs
Wood River – Fire Alarm Replacement
Wood River – Employment and Training

3. Request for Use of County Property

Wagner Potters Association requests permission to place a sign advertising upcoming pottery events December 4 – 13, 2015. Signage would be on corner of Main and St. Louis on Courthouse lawn.

4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

Revised: 10-7-2015

cc: Vanessa Jones, Linda Ogden

RESOLUTIONS:

PURCHASE REQUESTS:

Museum Retaining Wall Block Replacement

5. **New Business**

New chairs for the County Board room

Next meeting at 2:30 pm on Monday, November 9, 2015

Revised: 9-2-2015

cc: Vanessa Jones, Linda Ogden