

BUILDINGS AND FACILITIES MANAGEMENT COMMITTEE

Monday, December 12, 2016

PRESENT: M. Madison, M. Walters, J. Dodd, T. McRae, M. Wesley, R. Pollard

ABSENT: A. Asadorian, B. Malone

OTHERS: K. Geschwend, K. Prenzler, D. Hulme, J. Conner, B. Rizzi, S. Adler, S. Nonn, L. Ciampoli, C. Ellis

M. Madison introduced new members and spoke briefly the on quorums and rules of the open meetings act.

Mr. Dodd moved, seconded by Mr. Walters, to approve the November meeting minutes. **MOTION CARRIED.**

PROJECT STATUS:

Annex Building:

We received the lockset that was needed to complete the 1st floor remodel. The buildings crew has been working on the new office spaced on the second floor.

Administration Building:

The old concrete stops are disintegrating. We have purchased and have started replacing the old stops with new recycled plastic ones.

Administration Building:

Painting on the interior of the building has been brought up. I will be reviewing the options.

Administration Building:

Last week the afternoon crew noticed water gushing out of a sidewalk on 2nd Street. The City of Edwardsville was called and they responded to a leak and repaired it that night.

Courthouse:

The engineering services have paused while the board reorganizes.

Criminal Justice Center:

The tube and fin heat exchanger on one of the two boilers in the basement has clogged. The boiler is 23 years old, K. Geschwend has recommended it be replaced.

Jail:

The architectural and engineering services have paused while the board reorganizes.

Museum:

TCI has completed their punch list and the project is complete.

Wood River Facility:

Two 1600 gallon hot water storage tanks are being replaced with two 80 gallon tanks. Since the facility is no longer operating as a hospital, the big tanks are no longer needed.

REQUEST FOR USE OF PROPERTY:

Mid Town Moms are requesting use of space where available in a county building to operate for charitable and educational purposes. They would like to start using the space September-December 2017. The committee discussed and decided they needed more information concerning the request.

Mr. Dodd moved, seconded by Mr. Wesley, to postpone the request until more information is acquired. **MOTION CARRIED.**

INVOICES:

Capital Project:	Admin Building, Courthouse, Annex Remodel:	\$5,802.05
	Emergency Building Repair:	\$8,222.00
	Jail:	\$43,980.00
	Wood River Facility:	\$10,446.00

Mr. Walters moved, seconded by Mr. McRae, to approve the invoices as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Dodd, Walters, McRae, Wesley and Pollard. NAYS: None.

RESOLUTION:

1. Resolution to Approve the Holiday Schedule for 2017.

Mr. Walters moved, seconded by Mr. Wesley, to approve the resolution as presented. **MOTION CARRIED.**

Mr. Walters moved, seconded by Mr. Dodd, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Dodd, McRae, Wesley, Walters and Pollard. NAYS: None.

NEW BUSINESS:

Mr. Adler informed the committee that he did a tour of the Annex building and he reported the building needs to be reassessed for fire safety.

T. McRae suggested that as a committee periodically tour every county building to make sure everything is working order and up to codes with safety.

M. Madison informed the committee that he would like for he and the committee to receive a detailed agenda, purchases and resolutions at least 3 or more days in advance.

The committee agreed to change the time of this meeting to 3:30 PM, the day will remain the same.

Mr. Dodd moved, seconded by Mr. Walters, to adjourn the meeting. **MOTION CARRIED.**

/vlj