



Madison County Government
Facilities Management

Kurt M Geschwend • Building Administrator
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MEMO

To: *Members of the Buildings & Facilities Management Committee*

From: *Kurt Geschwend, Building Administrator*

Date: *Thursday, December 7, 2016*

Re: *Discussion Topics for the Monday, December 12, 2016 meeting at 2:30 pm
At the Administration Building, Room 145*

1. Approval of the Tuesday, November 7, 2016 Committee Meeting Minutes.
2. Project Status
 - Annex Building – 1st and 2nd Floor Remodel
 - Administration Building – Parking Lots
 - Administration Building – Painting
 - Administration Building – Water Main Break
 - Courthouse – Engineering Services
 - Jail – Architectural and Engineering Study
 - Museum – Roof Replacement
 - Wood River Facility – Boiler Storage Tank Replacement
3. Request for Use of County Property
4. Approval of the Purchase Order Report, Purchase Requests, Invoices, & Resolutions

INVOICES:

RESOLUTIONS:

Resolution to approve Holiday Schedule for 2017

PURCHASE REQUESTS:

6. **New Business**
Next meeting at 2:30 pm on Monday, January 9, 2016

Revised: 12-8-2016
cc: Vanessa Jones, Linda Ogden