

COUNTY INSTITUTIONS COMMITTEE

Wednesday, September 13, 2017

PRESENT: E. Harriss, B. Malone, C. Dutton, N. Petrillo, D. Moore
ABSENT: K. Novacich-Koberna, J. Minner, J. Futrell, L. Dalton
OTHERS: B. Lavite, J. Roth, C. Cohan, J. Parkin

Mr. Malone moved, seconded by Mr. Moore, to approve the August meeting minutes. **MOTION CARRIED.**

MENTAL HEALTH:

J. Roth reported that the department will hold their board planning meeting today. The meeting is held to discuss performance appraisals, budget rollovers and projected budgets. She handed out a flyer from OSF Health Care, pertaining to someone who might be in need of help. She also reported that Chestnut will be starting a program called "Behind the walls" and administering the drug vivitrol to people who get out of prison.

VETERAN'S ASSISTANCE:

B. Lavite introduced David Cotton. Mr. Cotton spoke to the committee about how the Veteran's Assistance has impacted his life. He recently has earned the Action Combat Ribbon, and Arcom Award.

B. Lavite handed out his monthly report. They are still in need of DAV drivers. He also handed out a flyer for an upcoming veteran motorcycle ride in Alton.

CHILD ADVOCACY CENTER:

C. Cohan handed out the monthly report. She reported that the department is doing 4-7 interviews a day. C. Cohan reported that the renovations are still in progress and anxious to get settled. The department rolled out a new logo on August 31st. The 2 contract positions associated with the VOCA grant have started and the offers have been made for the 3 staff positions.

MUSEUM:

J. Parkin handed out his monthly report. He reported that they have received a bid for the HVAC system. He also handed out flyers on various activities coming up. He also brainstormed ideas on various ways to raise money for the museum.

Mr. Malone moved, seconded by Mr. Petrillo, to approve the bills for the month. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Malone, Dutton, Petrillo and Harriss. NAYS: None.

The following purchase requests were presented to the committee:

1. The request to purchase for the Museum, 1 Lenovo Thinkpad, 2 Lenovo Thinkcentere M710T, 5 Lenovo Thinkcentere M710S and 2 Lenoco Monitors. The total cost is \$6,021.00.
2. The request to purchase for the Museum, viewscan OCR software. The cost is \$8,364.00. This includes a \$2,000.00 trade in.
3. The request to purchase for Veteran's Assistance, 7 Lenovo Thinkcentere workstations. The cost is \$7,217.00.

Mr. Petrillo moved, seconded by Mr. Moore, to approve all 3 purchases as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: Moore, Malone, Dutton, Petrillo and Harriss. NAYS: None.

Mr. Malone moved, seconded by Ms. Dutton, to adjourn the meeting. **MOTION CARRIED.**

/vlj