

**EMERGENCY TELEPHONE SYSTEM BOARD  
MADISON COUNTY, IL**

**Minutes of E.T.S.B. Meeting  
June 24, 2015**

**BOARD MEMBERS IN ATTENDANCE**

Larry Ringering	Director, Emergency Management Agency
Terry M. Bell	Chief, Highland Police Department
Steve Brazier	County Board Member
Steve Evans	Chief, Collinsville Police Department
Robert Hertz	Citizen Member
Bud Klaustermeier	Citizen Member
Rich Schardan	Retired Chief, Maryville Police Department

**BOARD MEMBERS ABSENT**

None.

**STAFF MEMBERS PRESENT**

Terry McFarland	9-1-1 Coordinator
Dana Burris	Training Administrator
Rob Hursey	GIS Specialist
George Perica	Addressing Specialist
Clint Soldan	Data Base Manager
Ellen Rogers	Administrative Aide

**OTHERS**

Please see Sign In sheet.

Chairman Ringering opened the Emergency Telephone System Board meeting at 10:00 a.m. on June 24, 2015.

### MINUTES

Chairman Ringering asked for action on the May 27, 2015 Minutes (Regular and Executive Session).

**A motion was made by Mr. Hertz and seconded by Mr. Schardan to accept the Minutes. All voted aye.**

### PUBLIC COMMENT

None.

### CLAIMS/PURCHASE ORDER RECOMMENDATIONS

**The Claims/Purchase Order Recommendation report for May was passed around. There was a motion by Mr. Klaustermeier to accept the Claims. The motion was seconded by Mr. Bell. Roll call was taken and all voted aye.**

### OLD BUSINESS

Mr. Schardan asked about the RFP in regards to the emergency medical dispatch protocol software. Coordinator McFarland stated that it is near completion and will soon be sent to the County. There were questions and discussion.

### COORDINATOR'S REPORT

Coordinator McFarland introduced Timothy Renick to report on the AT & T Opteman Network Interface upgrade. Mr. Renick stated that this was a planned upgrade for the Opteman network to support the added traffic from additional agencies that are getting on the New World System. The cost is an additional \$746.42 a month to do the upgrade. There were questions and discussion.

**There was a motion to approve the AT & T Opteman Network Interface upgrade by Mr. Hertz. The motion was seconded by Mr. Evans. Roll call was taken and all voted Aye.**

Coordinator McFarland stated that he has received a final document for the “at will” employee situation. Further discussion will be in Execution Session.

Coordinator McFarland gave a legislative update. At this point there isn’t anything to report, except that the Governor has not yet signed the legislation.

Coordinator McFarland introduced Rob Hursey to report on recent PSAP visits. Rob Hursey stated he and Clint Soldan have visited all PSAP’s in the last two weeks except Pontoon Beach. The visits were to check the NCM boxes, and field questions and concerns. A document was provided to the PSAP’s with additional training.

### **CONSOLIDATION REPORT**

Coordinator McFarland stated that at this point he does not have an update on consolidation since we need to wait until we learn exactly what the new legislation states.

### **NEW BUSINESS**

None.

### **EXECUTIVE SESSION**

5 ILCS 120/2 (Open Meetings Act) Section 2, Subsection C-1  
(Exceptions) (Employment/Appointment Matters)

**Chairman Ringering asked for a motion to go into Executive Session. Motion was made by Mr. Schardan to adjourn to Executive Session for employment matters. The motion was seconded by Mr. Klaustermeier. Roll call was taken and all voted Aye. The Board adjourned to Executive Session at 10:10 a.m.**

During the Executive Session all left the room except Board Members, Coordinator McFarland and Dana Burris.

**Motion to return to regular session was made by Mr. Evans and seconded by Mr. Hertz. Roll call was taken and all voted Aye. The ETSB returned to regular session at 10:36 am.**

**Coordinator McFarland asked for a motion to approve the “at will” contractor agreement in regards to quality assurance of 911 calls, with the**

**addition of requiring a criminal history check be performed. There was a motion by Mr. Hertz and seconded by Mr. Bell. Roll call was taken and all voted Aye.**

**ADJOURNMENT**

**Mr. Klaustermeier moved that the meeting be adjourned. Mr. Schardan seconded said motion. The motion passed by unanimous voice vote, with the meeting adjourning at 10:38 a.m.**

**THE NEXT ETSB MEETING IS:**

**July 22, 2015**

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