MADISON COUNTY
FINANCE & GOVERNMENT OPERATIONS COMMITTEE
Thursday, January 13, 2022

PRESENT: C. Guy, R. Pollard, E. Foster, J. Goggin, G. Glasper
REMOTE: E. Harriss
ABSENT: R. Kneedler
OTHERS: D. Tanzyus, S. Conway, M. Storm, J. Dauderman, J. Volkmar, J. Thompson, M. Babcock, P. Taylor, A. Esping, K. Croft, A. Walden, M. Bold, C. Doucleff, J. Connor, E. Decker, D. Humphrey, T. Beasley, C. Soldan, C. Bethel, V. Jones, A. Schoeberle, J. Zoelzer, K. Rogers, S. Nonn, M. Davis, R. Wesley, C. Cohan, D. Michael, T. Haine, D. Ming-Mendoza, T. McRae, S. Brendle, B. Nottrott, S. Cousins, P. McRae

Mr. Foster moved, seconded by Ms. Glasper to allow Ms. Harriss to attend and participate remotely. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper NAYS: None. **MOTION CARRIED.**

*Ms. Harriss entered the meeting remotely.

The minutes from the December 2021 meetings were approved by all members present.

PUBLIC COMMENT:

None.

PURCHASE REQUESTS:

The following items were presented for discussion and approval:

$28,000 NTE	FY 2022 Services for Weekly Recycle and Shred Service for Building and Zoning.
$29,000 NTE	Professional Services: Engineering Services Agreement for Various Projects January 1, 2022-December 31, 2022 for the Building and Zoning Department.
$24,442.50	IBM Hardware and Software Maintenance, SWMA License Fee for December 31, 2021-November 30, 2022 for the Circuit Clerk's Office.
$26,373.20	Alliance Archive Appliance Maintenance Renewal for January 1, 2021-December 31, 2022 for the Circuit Clerk's Office.
$7,990.00	Digi-Ticket Software Maintenance and Support Agreement Renewal, Digi-Ticket Annual Hosting Fees, February 2022-January 2023 for the Circuit Clerk's Office.
$12,070.00	Technical Rescue Gear for 10 Employees for the Coroner's Office.
$7,625.00	40,000 Sheets 8½ x 11 Voter ID Cards, Printed on White Card Stock with Emerald Canary Ink for the County Clerk's Office.
$5,192.45	Janitorial Supplies: 20 Cases Toilet Paper, 50 Cases MF Towels, 60 Cases Trash Liners, 40 Cases Foam Soap for the Facilities Department.
$11,318.27	Cisco Router, Licensing, and Equipment for the Highway Department.
$7,335.40	Twenty (20) Plow Blades and Ten (10) Plow Cover Blades for the Highway Department.
$8,720.00	Two (2) Dell Precision 5820 Towers for the Information Technology Department.
$6,082.41	Law Library Plan Charges, Assured Print Pricing Charges, Annual/Monthly Charges, Subscription Product Charges for the Law Library.
$17,000.00	One Year Professional Services Agreement: Consultative Psychological Services for December 1, 2021-November 30, 2022 for the Probation Department.
$15,270.36	12: AXIS Q9216-SLV Cameras, 12: ONSSI Enterprise License for the Sheriff/Jail.

$10,000.00	Install OBIC, Multi-Component, Stress Skin Panel, To Reline Wet Well at LS26A for the Special Service Area #1.
$5,240.75	GAMAJET Nozel for Wet Well Cleaning for the Special Service Area #1.
$15,875.00	Arlington Levee Station Emergency Repair for the Special Service Area #1.
$7,500.00	Repair to One (1) FLYGT 20HP Pump for the Special Service Area #1.
$8,190.00	Repair to Three (3) FLYGT Submersible Pumps for the Special Service Area #1.
$12,915.00	Grass Cutting Services for the Various Lift Station Locations for the Special Service Area #1.
$7,951.56	Pump, Hose, and Accessories Rental for Arlington Levee Pump Repairs for the Special Service Area #1.

Ms. Glasper moved, seconded by Mr. Foster to approve the Purchase Requests as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

PURCHASE RESOLUTIONS:

The following items were presented for discussion and approval:

1. Resolution to Approve Reimbursement to PSAPs for 911 Call for Madison County 911 Emergency Telephone System Board. The cost is $818,246.00.
2. Resolution to Renew the Stormwater and Floodplain Management Consulting Services Contract for the Madison County Building and Zoning Department – FY 2022. The cost is $60,000 NTE.
3. Resolution to Purchase VEMACS Support for the Madison County Clerk. The cost is $63,726.98.
4. Revised Resolution to Purchase Professional Services: Medical Care at the Madison County Detention Home. The cost is $43,661.27.
5. Resolution to Purchase Two (2) New Model Year 2022 Ford Super Duty Pickup Trucks for the Madison County Facilities Department. The cost is $93,340.00.
6. Resolution to Purchase Three (3) Year CrowdStrike Anti-Virus Agreement for the Madison County Information Technology Department. The cost is $314,840.00.
7. Resolution to Purchase Three (3) Year KnowBe4 Security Awareness Training Subscription and KnowBe4 Phisher Subscription for the Madison County Information Technology Department. The cost is $46,005.96.

Mr. Goggin moved, seconded by Mr. Pollard to approve the Purchase Resolutions as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

CLAIMS AND TRANSFERS REPORT:

D. Michael presented the Claims and Transfers Report for December 2021 for discussion and approval.

Ms. Glasper moved, seconded by Mr. Foster to approve the Claims and Transfers Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

The following items were presented for discussion and approval:

1. FY 2021 Yearend Immediate Emergency Appropriation Resolution – Various Funds

Major Connor gave a detailed explanation of the Sheriff's requests. After, discussion was held between the committee, Mr. Babcock, and Major Connor on the Yearend Immediate Emergency Appropriations and covid comp-time. Please refer to the audio for discussion details.

Mr. Pollard moved, seconded by Mr. Goggin to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper NAYS: E. Harriss **MOTION CARRIED.**

2. Resolution for Reappropriation of Remaining FY 2021 Budget to FY 2022 Budget.

Ms. Glasper moved, seconded by Mr. Goggin to approve the resolution as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

IMMEDIATE EMERGENCY APPROPRIATIONS:

The following items were presented for discussion and approval:

1. FY 2021 Immediate Emergency Appropriation Resolution – 2021 St. Atty. VOCA Crime Victim's Assistance Grant
2. FY 2021 Immediate Emergency Appropriation Resolution – 2022 St. Atty. Byrne Justice Assistance Grant
3. FY 2021 Immediate Emergency Appropriation Resolution – 2020 Sheriff BJA-JAG Grant
4. FY 2021 Immediate Emergency Appropriation Resolution – 2021 Sheriff BJA-JAG Grant
5. FY 2022 Immediate Emergency Appropriation Resolution – 2021 Sheriff BJA-Body Worn Camera Grant
6. FY 2022 Immediate Emergency Appropriation Resolution – Coroner Administration
7. FY 2022 Immediate Emergency Appropriation Resolution – ARPA – Info. Tech Cybersecurity Fund

Mr. Pollard moved, seconded by Mr. Foster to approve the Immediate Emergency Appropriations as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

REFUNDS:

The following items were presented for discussion and approval:

$5.00 Refund issued from the County Clerk's Office to (2) individuals for overpayments.
$138.00 Refund issued from the Recorder's Office to (7) individuals or businesses for Venda Card Account closures.

Mr. Foster moved, seconded by Mr. Goggin to approve the Refunds as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

MOTEL TAX RECONCILIATION:

Months collected: September 2021 – November 2021

Total amount collected:	$1,338.10
5% Admin withheld:	$66.91
Amount to be distributed:	$1,271.20
Amount to Greater Alton/Twin Rivers Bureau:	$635.60
Amount to SW IL Tourism Bureau:	$635.60

Ms. Glasper moved, seconded by Mr. Foster to approve the Motel Tax Reconciliation as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

MONTHLY BUDGET REPORTS:

The monthly budget reports were presented to the committee for discussion.

SAFETY AND RISK MANAGEMENT:

A. Schoeberle spoke briefly about a document that was sent out via email prior to the meeting regarding a tort claim involving a Sheriff's vehicle that is a total loss and how the seek and salvage will be handled. Ms. Schoeberle will send out an additional email regarding a second vehicle.

STANDING REPORTS:

The following standing reports were submitted:

1. **TREASURER:**

Real Estate Tax Year 2019: All installment dates are completed. We will be sending out certified notices next week to tax payers with unpaid real estate taxes. Delinquent Taxes are scheduled to be published in local newspapers the last week of January and the first week of February.

Taxing District Distributions: We have made 11 real estate distributions this year. We have distributed $451,683,775.16 that is 97.12% of taxes extended. The next real estate distribution target date is January 14, 2022. This year's Tax Sale is February 22, 2022.

2. **COUNTY CLERK & RECORDER:**

The County Clerk's Office has received all jurisdiction levy's. This information is used to begin the extension process for the 2021 payable 2022 tax bill and collection. Mobile Homes Registrations have been distributed by Mr. Dauderman to the Township Assessors, which will be filed with the County Clerk to establish billing separate from the Real Estate Tax Bill.

The Recorder's Office has processed 5856 documents for the Month of December.

Number of Transactions	5856
Deeds of Conveyance	1040
Mortgages	1136

Judicial Deeds	7
Lis Pendens	16

3. **COUNTY ASSESSOR:**

2020: 2168 tax bill corrections processed so far.

2021: Assisting the Board of Review with data for hearings and recalculating values for farms and property corrections. Map changes. Processing name changes and exemptions for December.
Mapping/GIS Department: Working January Transfers.

2022: Quad field work continues in Godfrey. New Douglas, Omphghent, and Moro still to come. Valuation reviews for Quad townships.
Mapping/GIS Department: Validating and approving parcel splits, combinations and subdivisions. Updating maps. Planning for Plat Act layer creation. Approving January legal descriptions.

The following item was presented for discussion and approval:

1. Property Trustee Report

Mr. Foster moved, seconded by Mr. Pollard to approve the Property Trustee Report as presented. The ayes and nays being called on the motion to approve resulted in a vote as follows: AYES: R. Pollard, E. Foster, J. Goggin, G. Glasper, E. Harriss NAYS: None. **MOTION CARRIED.**

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

None.

Mr. Foster moved, seconded by Mr. Pollard to adjourn the meeting. **MOTION CARRIED.**

/mds