

**CSBG Advisory Council  
Minutes of Meeting  
February 19, 2019**

Members Present: Debby Edelman, Bessie Palmer Harris, Walt Harris, Dionne Jackson, Carole Meyer, Raymond Otero, Fred Schulte, Stephanie Terry, Margarett Trushel, and Maura Wuellner.

Members Absent: Larry Bloemker, Crystal Jennings, Chad Rollins, Jennifer Roth, and Alan Winslow.

Staff Present: Joe Bolt and Kerry Cornine.

Ms. Wuellner called the meeting to order, made roll call, and introduced new member Mr. Walt Harris. A new Board Membership listing was attached (page 1-2). Ms. Wuellner asked members to review the minutes from the previous meeting (pages 3-4) of December 17, 2018 and place them on file at MCCD. Mr. Schulte made motion to approve the minutes with a second from Ms. Jackson. The motion was approved.

No public comments were made.

The Council was provided with the 2018 CSBG Work Programs list which shows the target number of clients and number of clients served for the year (pages 5-7). Mr. Bolt stated that all of the programs met or exceeded their target. During the 2018 program year, MCCD spent \$617,522.15 (88%) of the 2018 allocation of \$699,196.00. The individual program categories spent for Program Support is at \$235,739.38 (97%) expended, Direct Client assistance is at \$265,434.49 (83%) expended, Administration at \$38,455.50 (69%) expended, and Category D is at \$77,892.78 (94%) expended (page 8). Twelve percent of the PY 2018 funds will carry over for PY 2019.

Attendees were provided with the 2019 CSBG Work Programs list (pages 9–11). Mr. Bolt spoke about agency additions and changes for PY 2019. The Restore Network is a new agency to CSBG. Through The Restore Network newly placed foster children will be eligible up to \$1,000.00 to be used for clothing, bedding, school supplies, etc. Eyeglass assistance will now be provided through Madison County Urban League Alton for the Riverbend area and the Madison County Catholic Charities Granite City for the Tri-Cities Area.

Ms. Palmer-Harris inquired about the start of the 2019 program. Mr. Bolt responded by saying the funds have been appropriated and he anticipates them in March. The budget allocation for 2019 is \$640,993.00 (page 12).

The group discussed the low participation rate with the auto repair program. The group determined that the program did not effectively address the transportation issues of the population CSBG targets. The advisory council decided bus passes or tokens for customers might be more effective. It was decided to drop the car repair program and provide bus tokens or passes. Mr. Bolt said this matter would be looked into further and discussed at the next meeting.

A newly developed CSBG Intake form has been created (page 13) and will be used for the 2019 program year. Also in packet are the 2019 CSBG 125% poverty income guidelines (page 14) and an updated brochure (page 15).

CSBG staff would like to create a speaker's forum for each council meeting for 5-10 minutes. CSBG will invite one of our CSBG contractual agencies to come speak about their programs and our partnership. Mr. Bolt asked the committee their choice of when to have speakers during the meeting. Through group consensus it was decided speakers will be near the beginning of the meetings.

There being no further business Mr. Schulte made a motion to adjourn, second by Ms. Meyer. The CSBG Advisory Council meeting was adjourned. The next CSBG Advisory Council meeting will be on Monday, April 15, 2019.